



आयुक्त सीमाशुल्क (सामान्य) का कार्यालय, मुंबई अंचल -II

जवाहरलाल नेहरू सीमाशुल्क भवन, न्हावा शेवा, तालुका उरण, जिला रायगड, महाराष्ट्र - ४००७०७

Office of the Commissioner of Customs (General), Mumbai Zone-II

Jawaharlal Nehru Custom House, NhavaSheva, Tal: Uran, Dist: Raigad, Maharashtra- 400707

F. No. S/5-Gen-74/2018-19/ P&E (IPR & APAR)/JNCH

Date: 14.05.2019

OFFICE CIRCULAR

In the light of Implementation of e-Office Lite (SPARROW) and PIMS for CBIC employees, the Revised Dates for online APAR - Self Appraisal of APAR is 30.06.2019. Accordingly, **the online APAR should be generated and self appraisal completed by 30.06.2019.**

It is observed that, in spite of several Reminders, many of the Group B & C officers have not submitted their data for creation of email id to DGHRD. Further many of the officers who have submitted their data either to this office or directly online to DGHRD have not received SMS regarding creation of email id/password from NIC.

In this regard, the Group B & C officers are directed as below :

(i) All the Gr. B & C officers who have their email id generated, are requested to fill the Section I form and submit the same in APAR-IPR section, which will be forwarded to the Custodians for creation of WORKFLOW of online APAR;

(i) the Gr. B & C officers, who have not received SMS from NIC, may contact APAR-IPR Cell and verify whether their email id has been generated.

No online APAR will be created after the revised date of 30.06.2019. Therefore, it is once again directed that all the Group B & C officers whose email id has not yet been created, may contact APAR-IPR immediately, failing which their APAR may not be created online.

Sd/-

(T.R. Dash)

Asstt. Commissioner of Customs
P&E(APAR-IPR), JNCH

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2. ASO / PSO / MSO
3. Notice Board
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