Kind attention of all Importers, CHAs and others concerned is invited to CBECs instructions contained in F. No. 401/81/2011-Cus.III dated 04.05.2011 and Corrigendum dated 12.05.2011 regarding types of cases where manual filing of Bill of Entry (BE) & Shipping Bills (SB) may be allowed.

2. In view of the above circular all requests for manual filing of Bills of Entry and Shipping Bills were being put up to commissioner for approval.

3. However, it has been noticed that some of the Export incentive schemes/Licences are not available in ICES 1.5 as of now and as such they have to be filed manually only. This does not only increase the avoidable work at the level of commissioner, but also is causing delay to the importers. Therefore it is decided that requests for manual bills of entry in respect of the following schemes will be permitted with the approval of Additional Commissioner, EDI Section, JNCH.
   (i). Status Holder Incentive Scheme (SHIS).
   (ii). Zero duty EPCG Licence.
   (iii). Annual DEEC Licence.

4. This permission will be available till the above mentioned schemes are operational in ICES 1.5 version. All other categories (than mentioned above), the existing procedure shall continue to be in force.
5. Requests for manual B/E or S/Bills may be submitted by the Importer/Exporter/CHA to the concerned Appraising Group/Sections, who in turn would forward the requisition to EDI Section with their recommendations. The EDI section would process the proposal and put up with comments/suggestions to the respective Commissioner of Customs (Import/Export).

Sd/-09.09.2011

(C.S.Prasad)

Commissioner of Customs (Export)

Copy to:

1. The Director (Customs), CBEC, N. Delhi

2. The Chief Commissioner of Customs, JNCH, Mumbai Zone II,

3. The Commissioner of Customs (Appeals), JNCH, Mumbai Zone II

4. The Commissioner of Customs (Import), JNCH Mumbai Zone II

5. The Commissioner of Customs (Export), JNCH, Mumbai Zone II

6. DG(Systems), DOS&DM, New Delhi with a request to take steps to place the above schemes in ICES 1.5 at the earliest.

7. All the Additional /Joint Commissioner of Customs, JNCH, Mumbai Zone II

8. The System Manager, EDI, JNCH Website- For uploading in the intranet.


10. Notice Board.