

OFFICE OF THE COMMISSIONER OF CUSTOM (EXPORT)

JAWAHARLAL NEHRU CUSTOM HOUSE, SHEVA, TALUKA-URAN,

DISTRICT-RAIGAD, MAHARASHTRA 400 707.

F.No. S/5-MISC- 168 /11 Lic.

PUBLIC NOTICE No. 139 /2011 DATED 23 .11.2011

(Referred / amended vide P.N.No.[22/12](#), [04/13](#))

Subject: Procedure to be followed in case of Registration of Duty Credit Scrips issued under Served from India Scheme Certificate (SFISC); Vishesh Krishi and Gram Udyog Yojana (VKGUY); Target Plus Scheme (TPS); Focus Market Scheme (FMS) and Focus Product Scheme (FPS) -reg

Attention of the all Importer/Exporters/CHAs and all concerned is invited to the [P.N.No.37/2009-BKS](#) dated 25.03.2010 prescribing the procedure to be followed for the registration of Duty Credit Scrips under various schemes notified vide [Notification No.92/2004-Cus](#) dated 10.09.2004 (Served from India Scheme Certificate); [32/2005-Cus](#) dated 08.04.2005 (Target Plus Scheme); [41/2005-Cus](#) dated 09.05.2005 (Vishesh Krishi and Gram Udyog Yojana); [90/06-Cus](#) dated 01.09.2006 (FMS) Focus Market Scheme, [91/06-Cus](#) dated 01.09.2006 (FPS) Focus Product Scheme.

2. The above procedure requires seeking a confirmation regarding the genuineness of the duty credit scrips from the concerned DGFT Authority through Fax. Instances of delays receiving such confirmations have been noticed which resulted in avoidable delay on the part of the customs in registering the licence in the concerned section. In order to overcome this delay and since the details of duty credit scrips are available in the DGFT Website, the following procedure is prescribed as a trade facilitation measures:

(I) The Licence holder/authorized representative will present the original customs licence/scrip to the Licence Section alongwith a request letter and a photocopy of

the licence/scrip including annexure for endorsement of **NO ALERT** on the Licence. The **ACAO/DOS (Licence Section)** will endorse **NO ALERT** on the Original Customs Copy of licence/scrip after checking the alert list maintained in the Licence Section and return the original Licence/scrip to the Licence holder/authorized representative.

- (II) After getting the **NO ALERT** endorsement on the Original Customs copy of the licence, the Licence Holder/authorized representative will submit the same in the Licence Section for registration with the following documents:
- a. Original Request/Authorization Letter of the Licence Holder;
 - b. If CHA is engaged, the original authorization letter in CHAs favour duly signed by the Authorised Signatory of the Licence Holder.
 - c. Original Authorization Letter issued by the CHA firm in turn to their employee duly signed by the Authorised Signatory of the CHA firm.
 - d. Valid Customs Pass Copy of the Authorized Person.
 - e. In case of self, the Identity Card of the said firm of the licence holder.
 - f. Original Customs copy of the Authorization issued by the Licensing authority along with its enclosures and complete set of photocopy of licence (to be retained in file for record).
- (III) Upon receipt of the Licence along with the above required documents for registration, the **Tax Assistant /Clerk (Licence Section)** will retain the application along with one set of photocopy of the said scrip for record, immediately retrieve the confirmation of genuineness of the said scrip from the DGFT website and generate the CHECK LIST with JOB NUMBER. The Check list will be checked or verified by the Licence holder or their representative on the succeeding working day on which the Licences were received for registration;
- (IV) After verification of check list by the Licence-holder or their representative, the **Tax Assistant /Clerk (Licence Section)** shall put up the said file to the **Superintendent/Appraiser (Licence)** for generating the Registration Number and endorse the Registration Number on the Licence and return the Licence to the **Tax Assistant /Clerk (Licence Section)** for closure of the file opened against the Licence/Scrip; and original copy of the scrip/licence would be

returned to the applicant. But for the unforeseen reasons, the entire process of registration will be endeavored to be completed within three days.

3. Notwithstanding the above, the Customs Authorities (SIIB/CIU) on receipt of information/intelligence or on having a reasonable doubt/suspicion regarding the genuineness of the Licence/scrip will be free to take up any such registered Licences for detailed scrutiny and investigation so as to see whether any mis-declaration or misrepresentation or any fraud/default has been committed in violation of the conditions of the relevant customs exemption notifications or the Foreign Trade Policy,2009-14.

4. Difficulties faced, if any, in the implementation of the Public Notice may please be brought to the notice of the undersigned

Sd/-23.11.2011
(RAKESH MISHRA)
COMMISSIONER OF CUSTOMS (EXPORTS)
JNCH, NHAVA SHEVA

Copy to:

- (i) The Chief Commissioner of Customs, Mumbai-Zone-II,
- (II) The Commissioner of Customs (Import), JNCH
- (iii) All the Addl./Jt. Commissioner of Customs, JNCH.
- (iv) All the Deputy/Asstt. Commissioner of Customs, JNCH.
- v) The Deputy Commissioner of Customs, (SIIB (X), JNCH.
- vi) The Deputy Commissioner of Customs, (CIU), JNCH.
- vii) The Additional Commissioner of Customs (EDI)to upload in the JNCH website.

- viii) DGFT, New Delhi
- ix) All the Trade Association.
- x) Office Copy