

# PUBLIC NOTICE NO. 15/2014

OFFICE OF THE COMMISSIONER OF CUSTOMS (EXPORT)  
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA-SHEVA  
TALUKA: URAN, DIST-RAIGAD,  
MAHARASHTRA-400707

F.No. S/5-Misc-01/2014-15 Lic. JNCH

Date: 16/05/2014

## PUBLIC NOTICE NO. 15 /2014-15

Sub: Procedure to be followed in case of registration of duty credit scrips issued under Incremental Export Incentivisation Scheme (IEIS)-reg.

Attention of all Importers/Exporters/CHA's and all concerned is invited to the DGFT [Notification No.3\(RE-2013\)/2009 -2014](#) dated 18.04.2013 and [Customs Notification No.32/2013 dated 13.06.2013](#) regarding introduction of Incremental Export Incentivisation Scheme (IEIS). Due to some technical reasons, the IEIS licence cannot be registered in the EDI system (ICES 1.5v). Till the EDI module of the IEIS scheme is operationalised, following procedure is prescribed for the Manual Registration of Duty Credit Scrips issued under Incremental Export Incentivisation Scheme (IEIS);

- 1) The Licence holder/Authorised representative will present the Original licence/scrip to the Licence Section alongwith a request letter for registration of licence/scrip.
- 2) On submission of licence/scrip under IEIS scheme, verification of genuineness of scrip may be obtained from concerned regional DGFT office vide Fax.
- 3) On receipt of confirmation fax from DGFT office, Superintendent/Licence Section shall verify the details viz. Licence No. & date, DGFT File No., Name of the Licence Holder, IEC No., Duty Credit Amount, Licence Validity with the Original Licence.
- 4) The ACAO/Licence Section shall check the Alert Register and if there is no alert, shall endorse "No Alert" with his/her signature and stamp on the original licence/scrip.
- 5) On verification of genuineness of licence/scrip from DGFT and after obtaining "No Alert", the licence/scrip may be registered manually.
- 6) The Licence Clerk shall enter the particulars of licence viz. Licence No. & Date, DGFT File No., Notification No., Name of the Licence Holder, IEC No., Duty Credit amount, Licence Validity etc. in the Alphabetical Register maintained in the Licence Section.
- 7) Subsequent to manual registration of licence, the Licence Holder/ Authorised CHA shall present the Bills of Entry filed/Release Advices issued against the IEIS licence to the licence section. The Licence Clerk shall make relevant debit/credit entry in the Licence Register on the

basis of debit sheet of the licence. Then he/she shall forward the bill of Entry with the Original licence and Licence Register to the audit clerk. The audit clerk will put the endorsement on the debit sheet attached to the Original licence against the relevant entry and also put his/her endorsement in the licence register.

Difficulties, if any, in implementation, may be brought to notice.

**Sd/-16.05.2014**  
**(S.H. HASAN)**  
**Commissioner of Customs (Exports)**  
**Jawaharlal Nehru Custom House,**  
**Nhava Sheva**

**Copy for information to:-**

1. MoF, DoR(Joint Secretary, Drawback)
2. The Chief Commissioner of Customs, Mumbai-Zone-I/II/III,
3. The Commissioner of Customs (Import), (Exports) JNCH
4. All the Addl./Jt. Commissioner of Customs, JNCH.
5. All the Deputy/Asstt. Commissioner of Customs, JNCH.
6. The Deputy Commissioner of Customs, (SIIB (X), JNCH.
7. The Deputy Commissioner of Customs, (CIU), JNCH.
8. The Additional Commissioner of Customs (EDI) to upload in the JNCH website.
9. DGFT, New Delhi
10. All the Trade Association.
11. CHA Association
12. Office Copy