

**OFFICE OF THE COMMISSIONER OF CUSTOMS (NS - II)
JAWAHARLAL NEHRU CUSTOM HOUSE, POST: SHEVA,
TALUKA: URAN, DIST: RAIGAD, MAHARASHTRA, PINCODE - 400 707.**

F.No.S/12-Gen-Misc-696/2016-17DBK/NS-II(JNCH)

Date: 31.03.2017

PUBLIC NOTICE NO. 44/2017

Sub:- Digitization of Drawback Refund claims under section 74, Supplementary and Manual Brand rate Drawback claims at JNCH, Nhava Sheva – Reg.

All the importers, exporters, customs brokers and the member of the trade are informed that as a consequent to the roll out of Automation of Refund claims and Manual brand rate drawback claim i.e. Digitization of Refund claims and Manual brand rate drawback claims (refer PN-34/2017), the following category of claims filed at Drawback Section have been selected for automation process:-

- i) Duty Drawback Refund claims under Section 74,
- ii) Manual Brand Rate Duty Drawback,
- iii) Supplementary Drawback etc.,

2. The procedure for receipt and digitization of the above claims and manual brand rate of drawback claims will be as follows:

(a) A service centre for receipt and digitization of the above mentioned claims will be functional in the EDI building in JNCH and all the above mentioned claims will be submitted to the receiving clerk posted there. Receiving clerk will receive the aforesaid claims and will hand it over to the vendor's employee for digitization, who will receive fee of Rs.400/- from the Importer/Exporter/Customs Broker and will issue receipt of the payment of the fee and will mention unique ID for the said claim on the receipt. On production of this receipt, the receiving clerk will give acknowledgement of the claim. Importer/Exporter /Customs Broker will refer the unique ID in all future correspondences.

(b) The vendor's employee will digitize the above mentioned claim along with the relevant documents and after mentioning the unique ID on the hard copy of the claim, hand it over back to the receiving clerk who will forward the hard copy of the claim to the concerned section for further processing and existing procedure will continue to be followed.

(c) If the importer/Exporter wants to submit additional/supplementary information/documents related to the claim, the same shall be presented to the receiving clerk in the service centre who will give acknowledgement of the same and hand it over to the vendor's employee for digitization. Vendor's employee will digitize the same in the respective claim based on the unique ID and hand it back to receiving clerk. Receiving clerk will forward the same to the concerned section for further processing. For this digital incorporation of such additional/supplementary information/documents no fee will be collected by the vendor. Any change in the claim will be only with the prior approval of Deputy/Assistant commissioner of Customs of the Drawback section.

(d) In case the hard copy of the claim is mis-placed, copy of claim can be retrieved from the digitized copy of the claim.

3. The procedure for the further processing of the above mentioned claims will remain same as has been outlined in Public Notices- 80/2009, 90/2010, 98/2011 & 17/2011 issued by JNCH.

4. Difficulties, if any, faced in implementation of these instructions may be brought to the notice of the undersigned.

Sd/-

(M.R.Mohanty)

Commissioner of Customs, NS-II

Copy to:

1. The Pr. Chief Commissioner of Customs, Mumbai Zone-II.
2. The Pr. Commissioner/All the Commissioner of Customs, Mumbai Zone-II.
3. All Addl. /Joint Commissioner of Customs, Mumbai Zone-II.
4. All Deputy/Asst. Commissioner of Customs Mumbai Zone-II.
5. The DC/EDI for uploading on the JNCH Website.
6. The Superintendent, Boarding office, JNCH.
7. Port Terminals (JNPCT/NSICT/GTI).
8. Office Copy.