

## **Disclosures under Section 4 (1) (b) of the Right to Information Act, 2005**

### **(i) The particulars of its organization, functions and duties :**

The Mumbai Customs Zone-II is the biggest Customs Zone in the country in terms of revenue collection and contributes about 20% of the National Customs Revenue. It is also the biggest in terms of import and export cargo handled by containers (J N Port).

Mumbai Customs Zone-II was carved out of the erstwhile Mumbai Customs Zone in October 2002. Originally, it comprised of Jawaharlal Nehru Custom House (JNCH), Nhava Sheva and Sahar Air Cargo Complex (ACC), Mumbai. The zone was reorganized in July 2007 and Sahar ACC was attached to Mumbai Customs Zone III. Presently, Mumbai Customs Zone II comprises of 6 Customs Commissionerates (NS-G, NS-I, II, III, Audit and V) and two offices of Commissioner (Appeals).

### **FUNCTIONS:-**

1. The Chief Commissioner is the head of Mumbai Customs Zone II, which has jurisdiction over the Customs work (Import and Export) of Jawaharlal Nehru Port, Nhava Sheva and Raigad District of Maharashtra. The Chief Commissioner (CC) exercises administrative control and supervision over entire Mumbai Customs, Zone-II. The Chief Commissioner monitors proper implementation of Customs laws and border control regulations including instructions/guidelines issued by the Central Government from time to time on administrative, technical and vigilance matters. The Chief Commissioner also discharges certain statutory functions bestowed on him under the Customs statute. The Chief Commissioner is also a member of the committee that reviews the adjudication orders passed by the Commissioners in the Zone/s for their legality and propriety.

(i) The Chief Commissioner also supervises the functioning of the Commissioner of Customs (Appeals) of Mumbai Customs, Zone-II.

(ii) The Chief Commissioner reports directly to the Central Board of Excise and Customs, Ministry of Finance, New Delhi.

2. The Mumbai Customs, Zone-II is divided into six Commissionerates namely NS-G, I, II, III, Audit and V. Each Commissionerates is headed by the Pr. Commissioner/Commissioner of Customs. They supervise in monitoring revenue collection, formulation of the trade facilitation measures, preventive and anti-smuggling checks, recovery of arrears, disposal of pendencies, redressal of the grievances and complaints of the trade/public. They supervise coordination among the Commissionerates within the Zone and effective interaction with the trade to facilitate the import and export operations. Offices under Commissionerates keep the Central Board of Excise and Customs posted of the progress in revenue collection and other Customs related work achieved by the Zone through periodic statements and reports. They also analyses the trend of imports and exports for making revenue estimates and plans trade facilitation measures to reduce dwell time and to ease of doing business.

3. The functions of Commissionerates mainly include concerning levy and collection of custom duties, prevention of smuggling and evasion of duties and all administrative matters relating to customs formations under this zone.

## ORGANIZATION SETUP AND DUTIES:-

The Mumbai Customs Zone-II is headed by the Chief Commissioner of Customs and assisted by the officers of different ranks. The hierarchy of the officers are as under:-

- a. Chief Commissioner
- b. Pr. Commissioner/Commissioner
- c. Additional/Joint Commissioner
- d. Deputy/Asstt. Commissioner
- e. Appraiser
- f. Superintendent
- g. Personal Secretary
- h. Examiner/Preventive Officer (Inspector)
- i. Senior Tax Assistant /Tax Assistant/LDC
- j. Drivers
- k. Havalgars
- l. Sepoy

Overall supervision of this Custom House is looked after by Chief Commissioner Office (CCO). The CCO is headed by the Chief Commissioner of Customs, Zone-II and assisted by Addl/Jt. Commissioner, Dy./Assistant Commissioner, Appraisers, Superintendents, Inspectors (PO/EO) and other supporting staffs. This Zone is divided into six Commissionerate NS-G, NS-I, NS-II, NS-III, Audit and NS-V. Each NS is headed by one Pr. Commissioner/Commissioner. The overall affairs of this Customs House are supervised by respective Commissioners with help of other officers/staff. The working of this Custom House is regulated through Dy./Assistant Commissioner and assisted by Appraisers and Superintendents who are entrusted to look after the daily working of this Zone. The basic executive functions are performed by Examiners/Preventive Officers (Inspector). The other works are supported by STA/TA/LDC. The Sepoys/Hawalgars are responsible for ensuring safety & security of office premise alongwith works related to dispatch of daily correspondence, movement of files and records, opening and closing of office etc.

Sections under the six Commissionerates are as under:-

Sr. No.	Commissionerates	Sections
1.	NS-General	Port Terminal: JNPCT, GTI, NSICT, NSIGT, MBCT  <b><u>Centralized Other Sections:</u></b> IGM, EGM Co-ordination, Boarding Section, Import Noting, Container Cell, BG Cell, DPD, Disposal/CTF, P&E, CHS, MTO, MCD, PSO, PG, CIU, Vigilance, CCSP Management Cell, Customs Broker License Management, SEZ, FSP/E-Sealing Permissions, Correspondence & Records, Visitors Entry Management, Document Management System, Accounts Pay Bill, Cash.
2.	NS-I	Import examination of Goods handled /stored / transited through CFSs as mentioned below.  <b><u>Import Groups: Gr 1 &amp; 1A, Gr-2 &amp; 2A-F, 2G, 2H-K</u></b>  <b><u>Centralized Other Sections:</u></b> EDI, Appraising Main (Imports) for NS-I, III & V Commissionerate, E-sanchit issues, Single Window issues, UB Centre, Liquid Bulk Cargo, Centralized Revenue Recovery Cell (CRRC), Warehouses/Bonds, Country of Origin Cell.

3.	NS-II	<p>Assessment, Examination/Inspection of Export Goods exported through all CFSs, Parking Plaza and Port Terminals of Mumbai Customs Zone-II.</p> <p><b><u>Centralized Other Sections:</u></b>  Central Export Assessment Cell (CEAC), Export Promotion (EP) Schemes Management &amp; Monitoring Cell (EPCG, DEEC, DFIA, EOU etc monitoring cell), Export Proceeds Realization Monitoring Cell, Registration of all Licences, SIIB(X), Drawback, Licence Section, RoSL &amp; IGST Refund, Parking Plazas (including Electronic Sealing work), Appraising Main (Export) - for NS-Gen &amp; NS-II Commissionerates</p>
4.	NS-III	<p>Import examination of Goods</p> <ol style="list-style-type: none"> <li>1. handled /stored / transited through CFSs as mentioned below.</li> <li>2. Goods examined inside the Terminal (DPD Consignments).</li> </ol> <p><b><u>Import Groups: Gr 3 &amp; 4</u></b></p> <p><b><u>Centralized Other Sections:</u></b>  Container Scanning Division (CSD), Work Related to Container Scanning Module (CSM), Trade Facilitaion Cell - DPD Cell, RMS Facilitaion Cell, AEO Cell. Centralized Refund Section &amp; SAD.</p>
5.	Audit	<p>Transaction based Audit (for imported or exported goods cleared from Mumbai Customs Zone-II). Thematic Audit and OSPCA (As per CBIC instructions), Centralized Audit Cell.</p>
6.	NS-V	<p>Import examination of Goods handled /stored / transited through CFSs as mentioned below.</p> <p><b><u>Import Groups: Gr 5, 5A, 5B, 6</u></b></p> <p><b><u>Centralized Other Sections:</u></b>  Centralized Legal Cell (CLC), Sample Cell and CRCL Lab, Prosecution Cell and COFEPOSA, Central Review Cell, Central Valuation Cell (including SVB cases), Centralized Adjudication Cell, SIIB(Import), Local Risk Management (LRM), IPR, Environment Protection Unit (EPU)</p>

The above Commissionerates have jurisdiction over following CFSs/ Port terminals under their jurisdiction for all functions:

	Commissioner ate	Terminal / CFSs	ICES Code
1	Nhava Sheva- (General)	Jawaharlal Nehru Port Trust	INNSA1JNP1
		Gateway Terminal India Pvt. Ltd.	INNSA1GTI1
		NSICT	INNSA1NSI1
		NSIGT	INNSA1NSG1
		Bharat Mumbai Container Terminal (MBCT)	INNSA1BMC1
2	Nhava Sheva-l	Speedy Multimodes Ltd.	INNSA1SML1
	(10 CFSs)	Central Warehousing Corporation CFS, Dronagiri Node	INNSA1CWC2
		Container Corp. of India Ltd. (DRT)	INNSA1CON1
		Punjab State Container & Warehousing Corp. Ltd.	INNSA1PSC1

		APM Terminals Pvt. Ltd (Old Maersk)	INNSA1MRK1
		CWC Impex Park Ltd.	INNSA1CWC4
		Maharashtra State Warehousing Corp.	INNSA1MSW1
		Seabird Marine Services Pvt. Ltd.	INNSA1SMS1
		Vaishno Logistics Yard	INNSA1JWL1
		JWR Logistic Pvt. Ltd	INNSA1JWL1
3	Nhava Sheva-III	Gateway Distriparks Ltd. CFS	INNSA1GDL1
	(11 CFSs)	APM Terminals Pvt. Ltd. (Annex) (New Maersk)	INNSA1MRK2
		CWC Logistics Park (Hind)	INNSA1CWC3
		United Liner Agencies of India Pvt. Ltd.	INNSA1ULA1
		Balmer & Lawrie Co. Ltd.	INNSA1BLC1
		CWC District Park Ltd.	INNSA1CWC5
		Continental Warehousing Ltd.	INNSA1COW1
		Ameya Logistics Pvt. Ltd.	INNSA1AML1
		All cargo Logistics Ltd.(formerly Trans India)	INNSA1ACL1
		International Cargo Terminal Private Limited	INNSA1ICT1
		All cargo Logistics Ltd., Koproli	INNSA1TLP1
4	Nhava Sheva-V	TG Terminals Pvt. Ltd.	INNSA1FCL1
	14 (CFSs)	EFC Logistics India Private Limited	INNSA1ELP1
		Sarweshwar Logistics	INNSA1SLS1
		Ocean Gate Container Terminals Pvt. Ltd.	INNSA1OGC1
		Take care Logistics Park (India) Pvt. Ltd.	INNSA1PPL1
		JWC Logistics Park	INNSA1JLP1
		CWC Kalamboli	INNSA1CWC1
		Navkar Corporation Ltd.	INNSA1NCL3
		Navkar Corporation Ltd.-I	INNSA1NCL2
		Navkar Corporation Ltd.-II	INNSA1NCL1
		Ashte Logistice Pvt. Ltd.	INNSA1ASL1
		Apollo Logisolutions Ltd.	INNSA1ALS1
		Indev Logistics Pvt. Ltd.	INNSA1ILP1
		SBW Logistics Pvt. Ltd.	INNSA1SB

Duties / functions assigned to Centralized Other Sections are given below:-

Sr. No.	Name of Section	Work allocated
1.	Gr. 1/1A,	Assessment work (Chapter 1 to 27 )
2.	Gr. 2A-F	Assessment related work (Chapter 28 to 38)
3.	Gr. 2 G	Assessment work (Chapter 39)
4.	Gr-2 H-K	Assessment work (Chapter 40 to 49)
5.	Gr. 3	Assessment related work (Chapter 50 to 71)
6.	Gr. 4	Assessment work (Chapter 72 to 83)
7.	Group-5	Assessment work (Chapter 85)
8.	Gr. 5A & 5B	Assessment related work (Chapter 85, 86 to 92)
9.	Gr.6	Assessment work (Chapter 93 & above)
10.	Gr. VIID, VIIG	Assessment work (DEEC and EPCG)
11.	Gr. 7 H, I & U	Assessment work (MEIS/FPS/FMS/SEIS/DFIA/EOU etc. )
12.	DEEC Monitoring Cell	Monitoring of Advance Authorization/licences
13.	EPCG Monitoring Cell	Monitoring of EPCG licences and related issues.
14.	P & E	Establishment related work
15.	Vigilance Section	Processing of complaints against staff/officers received from DGV, Board & others and maintaining the relevant registers. IPR, intimation of property from Gr.'A' officers and Rewards. To maintain the agreed/ODI lists of Gr.-'B', 'C' & 'D' officers of Zone-III.
16.	FSP Cell	Issues related with Factory Stuffing permission for Export cargo
17.	BG Cell	Maintains proper records related to bank guarantee.
18.	MCD	Record keeping/management
19.	EGM Co-ordination	Export General Manifest related issues
20.	CIU	Processing of complaints against staff/officers received from DGV, Board & others and maintaining the relevant registers. Gr.'A' officers and Rewards. To maintain the agreed/ODI lists of Gr.-'B', 'C' & 'D' officers of Zone-III.
21.	Disposal Section	Issues related with long standing cargo at different CFS for disposal.
22.	Central Receipt Cell	Receipt/Dispatch
23.	License	Registration of licence and other related work.
24.	PG	Administrative work related and posting Superintendents and Preventive Officers.
25.	CHS	Building maintenance, housekeeping and related issues
26.	MTO	Providing vehicle to officers/staff
27.	SEZ	SEZ related matters
28.	Drawback & BRC	Disbursement of Drawback claims against the export made and related issues
29.	SIIB(Export)	Agency involved into the investigation pertaining to Export goods.
30.	Central Revenue Recovery Cell	Recovery of arrears of revenue and related matters pertaining to entire Zone II.
31.	Appraising Main (Import)	Establishment work, PTFC meeting. Issues related to Open House, CPGRAM, policy issues, transfer and posting of officers, monthly reports etc
32.	RTI Cell (Import)	RTI matters pertaining to NS-I, NS-III and NS-V
33.	SVC, SVB	Valuation of related parties and similar issues

34.	CSD	Scanning of containers, selection of containers and related issues
35.	SAD	Refund claims of 4 % SAD duty
36.	SIIB(import), Centralised LRM, IPR	Investigation into import goods, IPR, Risk Management, introduction/removal of target in EDI system.
37	BOND	Maintenance of records in respect of Bonds and related issues
38	Pre Audit of SAD Claims	Pre Audit of the SAD claims before disbursement
39.	Central Adjudication Cell	Adjudication proceedings pertaining to the Zone-II
40.	Container Cell	Monitoring and issues pertaining to containers
41.	Review Cell	Review and Appeal matters and Review related reports.
42.	UB Centre	Clearance of unaccompanied baggage
43.	Appraising Main(Export), CPGRAM,	Issues relating to Export. PTFC, CPGRAM, Monthly Reports.
44.	RTI Cell	RTI issues
45.	Centralised Legal Cell	Dealing with legal matters of the entire Zone-II
46.	PCA	Post Clearance Audit of the Bills of Entry assessed by the system and the assessing Groups
47.	IAD/CRA	Audit/Inspection issues related to CRA
48.	OSPCA	On site post clearance Audit at different locations/premises of the Importers

**(ii) The powers and duties of its officers and employees:-**

The officers and staff of this Mumbai Customs, Zone-II are committed to its Citizen Charter, to provide to trade & industry time bound and speedy cargo clearance facility, quick redressal of grievance, and inculcating in its officers' sense of service with stress on-

Integrity and judiciousness

Courtesy and understanding

Objectivity and transparency

Promptness and efficiency

Steps are afoot to further professionalize Customs staff to be able to render efficient and prompt service to the clients almost at par with those rendered by other Customs services in developed countries/WCO/WTO norms.

The Powers of officers of Customs have been elaborated in Section 5 of the Customs Act, 1962 and are laid as under -

a). Subject to such conditions and limitations as the Board may impose, an officer of Customs may exercise the powers and discharge the duties conferred or imposed on him under this Act.

b). An officer of Customs may exercise the powers and discharge the duties conferred or imposed under this Act on any other officer of Customs, who is subordinate to him.

The work is delegated to various categories of officers within the framework of the law.

**(iii). The procedure followed in the decision making process, including channels of supervision and accountability**

- a) The Chief Commissioner and Pr. Commissioner/Commissioners monitor the working and functioning of all the Commissionerates in the Zone. Since the Policy formulations are exclusively in the domain of the Board, policy implementation in spirit of the laws so formulated forms the major functions of field formations. The Chief Commissioner's office with help of all Commissionerates collates and compiles various trade representations; problems faced by the Trade and Industry and forward them to the Board which become ingredients for policy formulation.
- b) Decision making in the organization is based on decentralization that is to say that there is a definite delegation of authority and responsibility to different levels of the organization. Such delegation is laid out either in the Customs Act, 1962 or the Rules made thereunder or vide various circulars issued by the department from time to time.
- c) Since this Custom House is entrusted with the main work of implementation of the Customs Act, Rules, allied Acts and Board's orders etc., all aspects of Revenue are monitored and status are forwarded to Board in the form of weekly, monthly and quarterly reports.
- d) All references received from the Trade, different stakeholders and Field formations are submitted by concerned Sections to the AC/DC in-charge in the Commissionerates. The file noting are prepared by EO /PO (Inspector). The relevant notification / circulars etc. are explained by Suptd / AO. The main recommendations are made by AC /DC /ADC and finally the important decisions are approved by the Chief Commissioner/Pr. Commissioners/Commissioners. In case of any clarification required the same is referred to the Board to take final decision.

**(iv) The norms set by it for the discharge of its functions**

The mission of the organization is to achieve excellence in the implementation of Customs Acts, Allied Acts and Rules thereunder aimed at:

- Realizing the revenues in a fair, equitable and efficient manner
- Administering the Government's economic, tariff and trade policies with a practical and pragmatic approach
- Facilitating trade and industry by streamlining and simplifying Customs and Excise processes in light of the guidelines prescribed and facilitating the Trade and Industry
- Creating a climate for voluntary compliance by providing guidance and building mutual trust
- Combating revenue evasion, commercial frauds and social menace in an effective manner
- To achieve its mission, the Zonal Office has taken on priority to utilise the both man and material resources at its disposal

To achieve its mission, the Zonal Office has taken on priority to utilise the both

man and material resources at its disposal in:

1. Enhancing the use of Information Technology
2. Streamlining Customs and Excise Procedures
3. Encouraging voluntary compliance
4. Evolving cooperative initiatives
5. Assisting in the formulation of Tariff policies
6. Combating Revenue evasion, commercial frauds and social menace effectively
7. Measuring conformance to service delivery standards
8. Developing professionalism and responsibility

**(v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions**

Available on CBEC Website i.e. [www.cbec.gov.in](http://www.cbec.gov.in) &

JNCH website [www.jawaharcustoms.gov.in](http://www.jawaharcustoms.gov.in)

**(vi) A statement of the categories of documents that are held by it or under its control**

The office documents are generally processed and stored in the form of files and folders. Files and documents related to work assigned to concerned Sections of this office are duly catalogued, indexed and entered in Registers and these are kept in the custody of respective Sections. Almost entire database is available in EDI system.

**(vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof**

The members of Public can write to this office on any such issue or seek appointment for meeting, if required. Further e-helpline is available on JNCH website [www.jawaharcustoms.gov.in](http://www.jawaharcustoms.gov.in)

**(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;**

PTFC (Permanent Trade Facilitation Committee) meetings are held in this Custom House on regular monthly basis. CCFC meetings are held on regular periodical basis. The minutes of the meeting are uploaded in the office website.

The Citizen's Charter of the Department envisions that the Customs & Central Excise officers shall carry out their assigned tasks with integrity and judiciousness; courtesy and understanding; objectivity and transparency; promptness and efficiency. The officers are also committed to providing every possible assistance to the public and trade in implementation of the Customs policies and procedures. The Customs department has also initiated a number of measures to ensure that complaint(s)/grievance(s) are minimized and where received these are attended to promptly.

In order to take care of the grievance(s)/complaint(s) the department has put in place a grievance redressal mechanism in the field formations of Customs. The



grievance redressal mechanism can broadly be categorized as:

- Facilitation for receipt and guidance of complaints / representation at the inward Section in CC Office/Commissioner's office.
- Redressal of vigilance complaints
- Prompt handling of the complaints / grievances received through CPGRAMS (Central Public Grievances Monitoring System)

**(ix). A directory of its officers and employees:**

1.	Dr. Vivek Johri, Chief Commissioner of Customs, Mumbai, Zone-II	022-27242393 Ext. 801 P.S. 802
2.	Shri Jagreeti Sain Negi, Commissioner (Appeal)	022-27241813 Ext. 821 P.S. 822
3.	Shri Sanjay Mahendru, Commissioners of Customs ( NS-General & NS - II )	022-27242411 Ext. 888 P.S. 889
4.	Shri Rajesh Kumar Mishra, Commissioners of Customs ( NS - V )	022-27242396 Ext. 888 P.S. 889
5.	Shri. Sunil Kumar Mall, Commissioner of customs NS - I & Audit	022-27241257 Ext. 851 P.S. 852
6.	Shri. S. K. Vimalanathan, Commissioners of Customs ( NS - III )	022-27242016 Ext. 849 P.S. 752

No.	Name of Addl. Commissioners/ Jt. Commissioners	Contact Numbers
1	Shri. Rajiv Ranjan, ADC	9769274477
2.	Shri. Kailash Chandra Kala, ADC	7045038845
3.	Shri. Ravindra Kumar Singh, ADC	9967704908
4.	Shri. Sanjay Kumar, ADC	9677027022
5.	Shri. Kamlesh Kumar Gupta, JC	9821630022
6.	Shri. Manish Thapliyal, JC	
7.	Shri Vishal D. Jaronde, JC	9167511210
8.	Shri. T. Arivazaghan, JC	9791556500
9.	Smt. Vijay J. Manvatkar, JC	9007743283
10.	Shri Dipin Singla, JC	9711105944
11.	Smt. Saroj Samaiya	8349250437

No.	Name of Dy. Commissioners / Asstt. Commissioners	Contact Number
1.	Shokendra Kumar	9840811516
2.	C. S. Pavan	9930426933
3.	Satish V Shitole	9960210865
4.	V L Pandey	9594592565
5.	Shri J.P. Singh	9930582684
6.	Safuruddin Ahmed	9987880737
7.	Rahul Kumar	9650999140
8	Anil Singh Arora	9892701285
9.	Narendra T. Rane	9324254867
10	Deepak S Purohit	9773003760
11	Dhananjay Sarkar	9892202441
12	Yudhast Kumar	9013389277
13	Nand Kishore Prasad	9006484054
14	Abhaysing J. Phalake	9922710290
15	Jitender Singh	9810400078
16	Balmukund Agarwal	9867776223
17	G. R. Dixit	9833732863

18	Siddharth Jaiswal	9930099510
19	Umesh B. Palav	9322236221
20	Dhirendra Kumar	9594743341
21	Sahil Seth	7827774747
22	Lalit Kumar Meher	9619411688
23	G Sahoo	9820485503
24	Rajkumar Y. Patil	9757485281
25	Pallavi Gupta	9815506262
26	Chandrasekhar Poal	7208113566
27	Mallinath K. Jeure	9158330333
28	Radhanath Purohit	9920784675
29	Sanjay Kumar Pandey	9323698365
30	Eishvaryesh Bhardwaj	9560822457
31	Tapas Ranjan Dash	9930536477
32	Rupak Kumar	8767897331
33	Harish R Rao	9820197284
34	Jagdish R. Pillai	9930651619
35	Anand Prakash	8860124882
36	Om Prakash Yadav	9819935010
37	Sanjeev Kumar Shukla	7738279771
38	Dwarka B. Mohapatra	9769282118
39	T.P. Salim Kumar	9446096004
40	Dr. Amar Bahadur Singh	9962801053
41	Kumar Gaurav	9967303337
42	G. P. Garg	7506297475
43	Anil K. Pundir	9821291853
44	Bhanu Priya Meena	9910704192
45	Manish Kr. Meena	8879650295
46	Jaideep Dubey	9820240054

**(x) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;**

Sr. NO.	Group	Designation	Level as per Pay Matrix (7 <sup>th</sup> Pay Commission)
1	2	3	4
	<b>Group 'A'</b>	Chief Commissioner	L-16
		Pr. Commissioner	L-15
		Commissioner	L-14
		Additional Commissioner	L-13
		Joint Commissioner	L-12
		Deputy Commissioner	L-11
		Assistant Commissioner	L-10
		Chief Accounts Officer	L-10
		Assistant Director (Comm.)	L-10
	<b>Group 'B(G)'</b>	Sr. P.S.	L-8
		Appraiser	L-8
		Superintendent	L-8
		ACAO/AO	L-7
	<b>Group 'B(NG)'/ Group 'C'</b>	Preventive Officer	L-7
		Examiner	L-7
		DOS	L-6
		Senior Hindi Translator	L-6
		Junior Hindi Translator	L-6
		Senior Tax Assistant	L-6
		Tax Assistant	L-4
		Lower Division Clerk	L-2
		Motor Driver ( Grade - I )	L-5
		Motor Driver ( Grade - II )	L-4
		Motor Driver ( Grade - III )	L-2
		Head Havaldar	L-2
		Havaldar	L-1
		Sepoy	L-1



**(xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;**

The proposed expenditures and disbursements are reflected in respective **Commissionerate.**

**(xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes**

Not applicable

**(xiii) Particulars of recipients of concessions, permits or authorizations granted by it**

Not applicable.

**(xiv). Details in respect of the information, available to or held by it, reduced in an electronic form.**

Information available on the Zonal website at Website-[www.jawaharcustoms.gov.in](http://www.jawaharcustoms.gov.in)

**(xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;**

The details of the minutes of the PTFC/CCFC Meetings are uploaded on the Zonal Website-<http://www.jawaharcustoms.gov.in>. Library/Reading room is maintained in this office at sixth floor.

**(xvi) The names, designations and other particulars of the Public Information Officers;**

The details are mentioned on the zonal website separately.

<http://www.jawaharcustoms.gov.in/index.php/cpios>

**(xvii) Such other information as may be prescribed; and thereafter**

Not applicable

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