

OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT)
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA.
DISTRICT: RAIGAD. MAHARASHTRA 400 707

F.No. EDI-13/2010 JNCH (Pt) (Date : 29 .03.2011)

STANDING ORDER No. 25 /2011

Sub: Transition to ICES 1.5 at JNCH- Procedure for examination and out of charge-reg.

Attention is invited to [P.N. No. 29/2011](#) dated 15.03.2011 vide which it has been intimated that JNCH would be migrating to ICES 1.5 version from 5th April, 2011 and the existing ICES 1.0 system will stop working from 1st April onwards. During the transition period, certain problems may crop up. Accordingly, the following procedure has been devised for examination and Out of Charge of the cargo for which Bill of Entry has been filed in ICES 1.5 version.

2. After Migration to ICES 1.5 version, the following 3 situations are envisaged and procedure prescribed:

- (i) Bill of Entry filed and assessed in System but challan not generated in Bank.
- (ii) Bill of Entry filed and assessed in System and duty paid in Bank but payment details not reflecting in ICES System.
- (iii) Bill of Entry print not generated after Out of Charge has been given in the System.

3. In cases 2 (i) and (ii) above, the Shed AO/Supdt will allow manual registration after verifying the duty payment by way of receipted bank challan and carry out examination as per order. He/She shall write the examination report on the hard copy of assessed Bill of Entry and shall keep the copy of examination report with him/her and manual Out of charge will be allowed and delivery will also be allowed on endorsed hard copy of assessed B/E.

4. In case of 2 (iii) above, the delivery of the cargo can be effected on the hard copy of the assessed B/E duly endorsed by the Shed AO/Supdt and the print can be obtained by the CHA once it is generated and get signed by the concerned officer.

5. In addition, there may be cases where Bills of Entry have been assessed and duty paid in ICES 1.0 System but examination and Out of Charge not given. For the Trade facilitation, it is prescribed that after verification of duty payment, the

AO/Supdt, Import Docks may register the goods manually and carry out examination as per examination order given on assessed Bill of Entry. The Out of Charge may, however, be effected on the hard copy of assessed Bill of Entry as was being done in ICES 1.0 version as per [Public Notice No. 01/2008](#) dated 2.1.2008.

6. In all these cases, the Shed AO/Supdt will maintain a register to keep the record of all such Bs/E in the format given below, by keeping a copy of all the documents with him/her to regularize it in the system once the migration is over.

1	2	3	4	5
B/E No. & Date	Importer Name	CHA Name & CardexNo./Contact No.	Duty Amount (Rs.)	Examining Officer
6	7	8	9	10
Date of examination	Discrepancy, if any	OOB Date	OOB Officer	CFS Name

7. All the officers shall ensure that all the left out processes of such Bills of Entry, which were processed manually at any stage, are regularized in the system immediately in the system after the migration is over. All AO s/ Supdts should submit compliance report to the respective DC/AC (Import Docks) within 7 days. All DC/AC (Import Docks) would ensure smooth clearance of the cargo in compliance of the instructions issued.

(MALA SRIVASTAVA)
COMMISSIONER OF CUSTOMS (IMPORT)

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1. Chief Commissioner of Customs, Mumbai Zone-II
2. Commissioner of Customs (Import/Export), JNCH, Nhava Sheva
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