

# **Tender Notice No: 26 /2013**

**OFFICE OF THE COMMISSIONER OF CUSTOMS (EXPORT)  
JAWAHARLAL NEHRU CUSTOMS HOUSE,  
SHEVA, URAN, RAIGAD-400707, MAHARASHTRA**

**NOTICE INVITING QUOTATIONS FOR ANNUAL CONTRACT FOR PROVIDING  
SECURITY PERSONNEL AT PHUNDE VILLAGE.**

**F.No. S/43-17/2005 (CHS)**

**Date: 31.10.2013**

**TENDER NOTICE NO: 26/2013**

Sealed tenders are invited from all eligible, experienced, reputed and licensed contractors for providing un-armed security personnel. Reputed Security Agencies having sound experience and willing to provide security service for the residential quarters at Phunde Village, Nhava Sheva on Annual Contract for a period of one year, may apply. The contract shall consist of deploying four (04) unarmed security personnel, for round the clock services and amount quoted should be in compliance with the provisions of Minimum Wages Act, wherever applicable for a one year period.

## **Terms & Conditions:**

1. The Agency would preferably be ISO 9001 certified.
2. The Agency should have minimum experience of 05 years of operation in security industry. Proof of the above shall be submitted alongwith the bid.
3. The Agency should have filed IT returns for the last 3 years. Copies of the same shall be submitted alongwith the bid.
4. PAN/ Service Tax Registration No. should be indicated.
5. The security personnel contractor should submit the certified copies of necessary licences and registration documents alongwith the certificate of performance from their past / present serving clients.
6. The payments to the Service Contractor for providing security personnel will be made by Account Payee Cheque only, on presentation of the bill. Income Tax shall be deducted at source as per the rates notified by the Income Tax Department.
7. The contractor should strictly follow the Minimum Wages Act, Labour Laws and any other allied law for the time being in force in India. It is also the responsibility of the contractor to subscribe to Employeesâ€™TM Provident fund, Insurance Scheme, Service Tax etc.
8. The Bidder should ensure that immediate future exigencies like increase in D.A., Service Tax etc. are taken into account while quoting the bid amount so that the department is not inconvenienced in this regard through any additional expenditure.
9. The Bidders should submit a proper break-up of the salary to be paid to the security personnel showing the split-up of basic pay, D.A., other allowances, if any, gross salary, P.F. deductions, net salary etc.

10. Selected agency will be appointed on experimental basis for the first three months for evaluation of their performance, and if not found satisfactory, their appointment will be summarily terminated without any notice.
11. The Agency shall indemnify and keep this Office indemnified against all acts of omission, negligence, dishonesty or misconduct of the personnel engaged and this office shall not be liable for any damages or compensation to any personnel or third party.
12. All damages caused by the personnel to the property of the Department shall be recovered from the Agency.
13. Insurance cover protecting the agency against all claims applicable under the Workmen's Compensation Act, 1948 shall be taken by the Service Provider. The service provider shall arrange necessary insurance cover for any persons deployed by him even for short duration. The office shall not entertain any claim arising out of mishap, if any, that may take place while discharging the duties by the labour provided for outsourcing by the contractor. In the event of any liability / claim falling on this Commissionerate, the same shall be reimbursed / indemnified by the Service provider.
14. The contract shall be for a maximum period of one year and this Office reserves the right to extend the contract further, subject to satisfactory performance of the Agency. Earnest Money @ 2% of the quoted value (entire amount of the bid amount i.e. including applicable taxes) in shape of demand draft in favour of "The Commissioner of Customs (Export), JNCH, Sheva" should be submitted with the quotation **within twenty one days from the date of publication of this notice.**
15. This office reserves the right to postpone/ and/ or extend the date of receipt/ opening of rates/ quotations or to withdraw the same, without assigning any reason thereof.
16. The Service Providers are required to submit the complete rates/ quotations only after satisfying each and every condition laid down in the terms and conditions.
17. Rates/ quotations should be submitted and signed by the firm with its current business address.
18. The Contractor must comply with the rates/ quotations, specifications and all terms and conditions of the contract. No deviation in the terms and conditions of the contract shall be entertained unless specifically mentioned by the Service Provider in the rates/ quotations and accepted by the Commissionerate.
19. Sealed tenders should reach the undersigned alongwith the quotation duly superscribed as **"QUOTATION FOR PROVIDING SECURITY PERSONNEL AT PHUNDE VILLAGE CUSTOMS QUARTERS"** and should be dropped in the Tender Box available in the Office of the Superintendent of Customs, CHS, 1st floor, Jawaharlal Nehru Custom House, Nhava Sheva between 11.00 hrs to 17.00 hrs on all working days and between 11.00 hrs to 16.00 hrs on the closing date i.e. 21.11.2013. The last date of receipt of applications is 21.11.2013. Tenders received after the prescribed time limit shall not be entertained.
20. The tenders will be opened on 25.11.2013 at 15.00 hrs in the presence of the Tender Committee.
21. The selected agency shall make an Agreement with Customs as per the terms and conditions alongwith an Indemnity Bond ensuring that any legal issues in respect of payments of employees arising out of this contract will be their responsibility and they will bear all expenses related to it.

22. The selected agency shall give performance security equal to 10% of the total bidding amount of the entire year, in the form of Bank Guarantee or Fixed Deposit.
23. The Commissioner of Customs (Export), Jawaharlal Nehru Custom House, reserves the right to reject any or all of the quotations without assigning any reasons thereof.
24. The tender shall remain open/valid for acceptance for a period of ninety days from the date of opening of the tenders. If any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of the tender after the closing date of tender, the Commissioner of Customs (Export) shall, without prejudice to any other right or remedy forfeit the Earnest Money Deposit. The Earnest Money Deposit of unsuccessful tenderers will be discharged/ returned not later than ninety days after the expiry of the period of tender validity, without any interest on the Earnest Money Deposit amount cited above.

For any clarification, site inspection etc. bidders may contact Superintendent of Customs, CHS, 1st floor, Jawaharlal Nehru Custom House, Nhava Sheva, on any working day between 10.00 a.m. to 5.00 p.m. or the tenderer can contact through phone no. 022 27244908 & 2724 3248

**-Sd-**

**(Rajiv K. Singh)**

**Asstt. Commr of Customs  
Preventive(General)**

**Copy to :**

- 1.JNCH Notice Board
- 2.JNCH Website, CBEC website
3. Notice Board, NCH, Mumbai.