

## F. No. S/22-Gen-33/2014 AM (I) NS III

Date: 10.08.2017

## OFFICE ORDER NO. 39/2017

Sub: Link Officers in the grade of Dy./Asst. Commissioner of Customs in NS - I, III & V - Reg.

The following allocation of additional charges of the officers in the grade of Dy./Asstt. Commissioner of Customs, who are on leave/training/other official duties is ordered with immediate effect until further orders.

2. Whenever the regular AC/DC remain absent due to any reason, the 1<sup>st</sup> Link officer will automatically assume his charges in addition to his regular charge. In case both regular and 1<sup>st</sup> Link officer remain absent, 2<sup>nd</sup> Link officer will automatically assume charge in addition to his/her own regular charges.

Sr. No.	DC/AC holding Regular Charge	1 <sup>st</sup> Link Officer	2 <sup>nd</sup> Link Officer
1	Import Examination Cluster A (NS-I)	Import Examination Cluster B (NS-I)	Export Assessment and Examination (NS-I)
2	Import Examination Cluster B (NS-I)	Import Examination Cluster A (NS-I)	Export Assessment and Examination (NS-I)
3	Export Assessment and Examination (NS-I)	Export Assessment and Examination (NS-III)	Export Assessment and Examination (NS-V)
4	Group I & I A	Group V	EDI
5	Group II H to K	Group I & IA	EDI
6	Group V	Group II H to K	EDI
7	EDI	RMS Facilitation Center	Group II (H to K)
8	Review (NS – I, III & V) Pre- Audit, SVC/SVB	Bond	CSD
9	Import Examination Cluster A (NS-III)	Import Examination Cluster B (NS-III)	Export Assessment and Examination (NS-III)
10	Import Examination Cluster B (NS-III)	Import Examination Cluster A (NS-III)	Export Assessment and Examination (NS-III)
11	Export Assessment and Examination (NS-III)	Export Assessment and Examination (NS-V)	Export Assessment and Examination (NS-I)
12	Group II G	Group IV	Appraising Main (Import)
13	Group IV/DPD Cell	Group II G	Appraising Main (Import)
14	Group VI	Group IV	Appraising Main (Import)
15	Appraising Main (Import) CPGRAM, CPIO, Sevottam Cell (NS - I, III & V), E-Helpline, TPSC COO Cell, KYC	Group IV	PCA-II
16	Bond	CSD	Review (NS – I, III & V) Pre-Audit, SVC
17	Central Refund Cell	SAD Refund (Group 3 and 4)	SAD Refund (Group 1 and 2 & 5 and 6)
18	SAD Refund (Group 1 and 2 & 5 and 6)	SAD Refund (Group 3 and 4)	Central Refund Cell
19	SAD Refund (Group 3 and 4)	SAD Refund (Group 1 and 2 & 5 and 6)	Central Refund Cell

	SIIB (I) IPR Cell	PCA-1	PCA-2
20	LRM		
21	CSD	Bond	Review (NS – I, III & V) Pre-Audit, SVC
22	Import Examination Cluster A (NS-V)	Import Examination Cluster B (NS-V)	Export Assessment and Examination (NS-V)
23	Import Examination Cluster B (NS-V)	Import Examination Cluster A (NS-V)	Export Assessment and Examination (NS-I)
24	Export Assessment and Examination (NS-V)	Export Assessment and Examination (NS-I)	Export Assessment and Examination (NS-III)
25	Group II (A to F)	Group III	Group VA
26	Group III	Group II (A to F)	Group VB
27	Group VA	Group VB	Group II (A to F)
28	Group VB	Group VA	Group III
29	Central Legal Cell 1	Central Legal Cell 2	PCA 2
30	Central Legal Cell 2	Central Legal Cell 1	PCA 2
31	PCA 1	PCA 2	SIIB (I)
32	PCA 2	PCA 1	SIIB (I)
33	<b>RMS</b> Facilitation Centre	EDI	Group VA

3. The Dy./Asstt. Commissioner in charge of concerned Groups/Sections/Docks shall entrust the additional charge and transfer the relevant Bill of Entry files to any other AO/Supdt. under his charge, if any of the AO/Supdt. does not report to duty for any reason, by 11 A.M. to ensure that the work is not held up.

4. The P.A. to ADC/JC, Appraising Main (Import), NS-I, III & V JNCH would ascertain by 11 A.M. every day above the Group – 'A' officers who are not available on a particular day or further period and convey to the officer supposed to hold the additional charge as well as to the DC/AC, Appraising Main (Import), NS - I, III & V JNCH to ensure that the officer concerned is aware of the additional charge for JNCH to ensure that the officer concerned is aware of the day/period and the work is carried out smoothly without any hardship to the trade and industry.

5. The officer proceeding on leave/training etc. shall also inform his link officer regarding his absence and ensure smooth functioning.

6. This office order supersedes all earlier orders issued in this regard.

7. This issues with the approval of the Commissioner of Customs, NS-I, NS-III and NS-V.

-Sd/-(PRITEE CHAUDHARY) Joint Commissioner of Customs Appraising Main (Import), NS - I, III & V, JNCH

Copy to:

1. The Chief Commissioner of Customs, JNCH, Nhava Sheva.

- 2. The Commissioner of Customs, JNCH, Nhava Sheva.
- 3. All Addl./Jt. Commissioner of Customs, JNCH, Nhava Sheva.
- 4. The Dy./Asstt. Commissioner of Customs, JNCH, Nhava Sheva.
- 5. EDI Section with request to upload this order on JNCH website.
- 6. Office Copy.