

सीमाशुल्कआयुक्त (जनरल) कार्यालय
OFFICE OF THE COMMISSIONER OF CUSTOMS (GENERAL)
सी. एच. एस. अनुभाग, जवाहरलालनेहरूसीमाशुल्कभवन, न्हावाशेवा, तह. उरण,
CHS SECTION, JNCH, NHAVA-SHEVA, TAL. URAN,
रायगढ, महाराष्ट्र **RAIGAD, MAHARASHTRA – 400 707**
Tel: 022 27244902 Fax: 022 27243303

F.No. S/43-414/2018-19/CHS/JNCH

Date: - 09.10.2018

NOTICE INVITING e-TENDER
2018_DREV_393406_1

Contract for construction and maintenance of Water Fountain at JNCH.

The Commissioner of Customs (General), Jawaharlal Nehru Custom House, Mumbai Customs Zone-II, herein after referred to as 'JNCH', invites online e-tender in two-bid covers (Technical & Financial) for construction of water fountain (1200 Sq. Ft) at JNCH. The scope of the work includes construction and maintenance of water fountain for one year at JNCH building.

Tenders are invited from authorized and reputed contractors/firms engaged in Gardening services, herein after referred to as 'The Service Provider' and having a minimum of two year experience in this field.

All prospective bidders are invited to submit their bids under Two Bid Systems for the subject work as detailed below in accordance with the tender documents enclosed.

01. Application form: Annexure-A
02. Scope of the work: Annexure-B
03. Prequalification conditions - Annexure C
04. Terms and Conditions- Annexure D
05. Format for Technical bid- Annexure E
06. General instructions- Annexure F
07. Financial Bid Document- Annexure G

The e-Tender form for qualifying bid prescribed in Annexure-B, C and E and the e-tender form for the financial bid prescribed in Annexure G complete in all respects shall be submitted on-line.

MODE OF TENDERING : e-Tendering through our portal
www.eprocure.gov.in

EARNEST MONEY DEPOSIT : Demand Draft of Rs. 15,000/-
(Rupees Fifteen Thousand Only)

LAST DATE AND TIME FOR SUBMISSION OF BID/TENDER : 31.10.2018 (11:00 HRS)

DATE AND TIME FOR OPENING TECHNICAL/QUALIFYING BID : 05.11.2018 (15:00 HRS)

DATE AND TIME FOR OPENING FINANCIAL BID : 08 .11.2018 (15:00 HRS)

The e-tender form can be downloaded from www.eprocure.gov.in, www.cbec.gov.in and www.jawaharcustoms.gov.in

Sd/-
(CHANDRASHEKHAR A POAL)
DEPUTY COMMISSIONER OF CUSTOMS
CHS SECTION

Copy to:

- i) Notice Board, CHS.
- ii) EDI Section for uploading on JNCH and CBEC Website.

ANNEXURE – B

SCOPE OF WORK

1. Construction of Water Fountain (1200 sq.Ft).
2. PCC for pond base.
3. FRP Rockery.
4. Fountains and plumbing
5. Lights.
6. Planting of decorative plant of flowers, exotic trees, bamboo trees etc.
7. Stepping Stones
8. Wooden flooring
9. Irrigation
10. Sculptures
11. Parasol
12. Maintenance of Plants, Maintenance of plumbing, lights, Maintenance of Fountain etc for one year.

ANNEXURE-C

PREQUALIFICATION CONDITION:

1. The Service Provider should have 1 work completion certificate.
2. The Service Provider also must have an established service base in Maharashtra. Shop & Establishment Certificate should be submitted.
3. The firm should have a registered / branch office within 50 km radius of this Custom House.
4. Proof of registration with GST & PAN is essential and self attested copies of the proof should be submitted.
5. The Bidder should submit the attested copies of Income Tax Return (ITR) of last 3 years i.e. 2015-16, 2016-17 & 2017-18..
6. The bidder should submit CA certificate for atleast 01 years turnover.
7. The Bidder shall submit the self-certified copies of EPF registration documents.
8. The Service Provider should not be black listed by any PSU/banks/Govt. organizations. Self declaration should be submitted by the authorized official of the company.
9. Every tender should be accompanied with an Earnest Money Deposit (EMD) of Rs. 15,000/- (Rupees Fifteen Thousand Only) in form of DD in the name of the 'Commissioner of Customs (General), JNCH'. A hard copy of the DD should be submitted to CHS Section, 1st Floor, Jawaharlal Nehru Custom House, Sheva, Uran, Maharashtra – 400707 between 11.00 am to 05.00 pm on any working day on or before .10.2018 upto 15:00Hrs. Tenders received without EMD will be rejected outright. EMD exemptions will be as per Central Government rulings.

ANNEXURE-D

TERMS AND CONDITIONS

1. The Work consist of construction and maintenance of water fountain (1200 Sq. Ft) at JNCH accordance with terms and conditions mentioned in tender documents.
2. Conditional / Unsolicited tender and tender documents submitted physically and not uploaded on CPP Portal i.e. www.eprocure.gov.in shall not be considered.
3. It shall be ensured that the parts / items used for maintenance are fault free i.e. free from material, workmanship and manufacturing defects.
4. Interested Bidders / Parties / Firms should visit JNCH and inspect the premises before submitting the quotations and if any query or clarification sought for; they may approach the Superintendent of Customs (Prev.), CHS Section, JNCH.
5. The JNCH administration will not be held responsible for any injury to Service Provider's staffs and loss or damage to Service Provider's materials, equipments, tools, etc during the contract period.
6. The goods supplied shall be of the highest quality.
7. No other person except Contractor's/Service Provider's authorized representatives shall be allowed to enter the office premises.
8. Every tender should be accompanied with an Earnest Money Deposit (EMD) of Rs. 15,000/- (Rupees Fifteen Thousand Only) in form of DD in the name of the 'Commissioner of Customs (General), JNCH'. Scan copy of DD should be uploaded with the bid. A hard copy of the DD should be submitted to CHS Section, 1st Floor, Jawaharlal Nehru Custom House, Sheva, Uran, Maharashtra – 400707 between 11.00 am to 05.00 pm on any working day on or before .10.2018 up to 15:00 Hrs. Tenders received without EMD will be rejected outrightly. EMD exemptions will be as per Central Government rulings.
9. The prices quoted in the financial Bid should be inclusive of all taxes and cost of maintenance, service, procurement of goods and any other charges etc. The Service Provider should quote the prices for complete maintenance at JNCH and the office will not pay any extra amount other than the amount mentioned in the financial Bid.
10. The TDS will be deducted as per provision of the Income Tax law.
11. Quotation received after stipulated time will not be entertained.
12. Offers vaguely described or incomplete offers are liable to rejection.
13. Successful bidder should deposit, within seven days of receipt of the work order, 10% amount of the total value of the order as performance security in the form of Bank Guarantee with an auto renewal clause from any Nationalized / Scheduled Bank valid for one year or till the expiry of annual contract.
14. The JNCH will apply penalty as below in case of discrepancy in service during contract period:

- a) On receiving complaint about any fault, the Service Provider will promptly respond and repair/replace any part or provide required services within 24 hours; failing which penalty shall be levied @ Rs. 500 per day.
15. The Service Provider is responsible for payment of monthly salary including leave salary, bonus, gratuity etc to the personnel as applicable to them under Law. The Service Provider should ensure that wages are paid on time every month i:e within 1st week of the following month.
16. The payment against maintenance contract shall be made quarterly after the submission of bills in triplicate and work having been found satisfactory. No advance payment shall be made.
17. The Bidder should strictly follow Minimum Wages Act and other Allied Labour Laws and it is also the responsibility of the Bidder to subscribe to Employees Provident Fund, Insurance Scheme etc. The deduction towards EPF and ESI etc be incorporated in rates being quoted per month basis and the same would not be payable over and above rates thus quoted. This office will not be responsible for making any payment to the labourer.
18. The undersigned reserves the right to cancel any or all tender without assigning any reason whatsoever.

This Tender Notice is also available on the official website of Jawaharlal Nehru Custom House- www.jawaharcustoms.gov.in as well as on the CBEC website- www.cbec.gov.in

PART-I

FORMAT FOR TECHNICAL BID**SUBMIT THE PRESCRIBED DOCUMENTS**

Sr. No.	Particulars	Details
1.	Name of "The Service Provider"	
	Full address of the Service Provider	
	Telephone no.	
	Fax No.	
	Email:	
	Name of Representative with contact details	
2.	Bank details with MICR & IFSC code (submit mandate form for ECS payment)	
3.	PAN of the firm	
4.	GST Registration Number	
5.	01 work completion Certificate	
6.	Income Tax Returns of last 3 years i.e. 2015-16, 2016-17 & 2017-18.	
7.	C.A. Certificate for turnover for one year.	
9.	Provident Fund & ESIC Registration Number .	
10.	Shop & Establishment Licence	
11.	Details of EMD amounting Rs.15000/-	
12.	Black listed by any PSU banks/Govt. organizations. (Self Certification to be given)	Yes/No

- Note:** 1. Attested Photo copies of above for proof should be attached.
2. Original copies should be provided at the time of award of contract.

❖ Arrange the documents in the sequence as mentioned above.

(Signature and stamp of the tenderer,
State legal status, whether Prop.,Partner,
Registered firm, Director of Company etc.

PART-II

-DECLARATION-

1. I Son / Daughter / Wife of Shri
..... Proprietor / Partner / Director / authorized signatory of
..... competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide to them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law;
4. I understand that in case any deviation is found in the above statement at any stage, the concern shall be blacklisted and shall not have any dealing with the Department in future.

Signature of Authorized Person
Name & Seal of Company

Date:

-:GENERAL INSTRUCTIONS:-

- The Service Provider will submit bids online only through www.eprocure.gov.in under department name “Revenue Department”. All relevant documents should be attached with bid.
- EMD (Earnest Money Deposit): The tender should be submitted with a Demand Draft of Rs. 15,000/- (Rupees Fifteen Thousand Only) in the name of “The Commissioner of Customs (General), JNCH”.
- PG (Performance Guarantee): The successful bidder should submit 10% amount of the total value of contract in form of Bank Guarantee with auto renewal clause valid till the contract expiry period from any Nationalized/Scheduled Bank, in the name of “The Commissioner of Customs (General), JNCH”.
- The Service Provider should fulfill prequalification condition of the tender.
- The technical bid will be opened in the presence of the Tender Committee Members. Financial bids of only the technically qualified bidders shall be opened in the presence of the Tender Committee Members. The bidders, if they wish, may remain present.
- For any clarification / inspection of the premises, the interested parties may contact the Superintendent of Customs, CHS Office, 1st Floor, ‘C’ Wing of this Custom House on any working day between 11:00 AM to 5:00 PM, either personally or on Tel: 02227244903.
- LAST DATE AND TIME FOR SUBMISSION OF BID/TENDER : 31.10.2018 (11:00 HRS)
- DATE AND TIME FOR OPENING TECHNICAL/QUALIFYING BID : 05.11.2018 (15:00 HRS)
- DATE AND TIME FOR OPENING FINANCIAL BID : 08.11.2018 (15:00 HRS)
- Tender document is also available on web site www.jawaharcustoms.gov.in & www.cbec.gov.in.

Sd/-
(CHANDRASHEKHAR A POAL)
DEPUTY COMMISSIONER OF CUSTOMS
CHS, JNCH.

FORMAT FOR FINANCIAL BID

**FINANCIAL BID DOCUMENT FOR ANNUAL CONTRACT FOR CONSTRUCTION
AND MAINTENANCE OF WATER FOUNTAIN AT JNCH.**

1. Name of the Firm :
2. Tender ID No. :
3. Price Bid in Rupees (as in the Table Below) :

S.NO	Particulars	Total Amount in Words(Rupees)
1.	Construction and Maintenance of water fountain for one year at JNCH.	

Signature and Stamp of the Firm