

**OFFICE OF THE COMMISSIONER OF CUSTOMS (GENERAL)
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA, RECORD SECTION
TALUKA-URAN, DIST- RAIGAD, MAHARASHTRA-400707**

F.NO.S9-Misc-05/2015-16 Records

Date: 25.09.2018

**TENDER NOTICE-27/2018
2018_DREV_389173_1**

e- Tender for supply of Twelve Lakh Nos. of Bottle Seals at Jawaharlal Nehru Custom House, Tal- Uran, Dist.- Raigad.

The Commissioner of Customs (General), Jawaharlal Nehru Custom House, Mumbai Customs Zone-II, herein after referred to as 'The JNCH', invites online e-tender from reputed agencies/ Suppliers for "Supplying of Twelve Lakh (12,00,000) Bottle Seals" in the office under jurisdiction of this office, Mumbai Zone-II, Jawaharlal Nehru Custom House, Nhava-Sheva Tal: Uran, Distt. Raigad, (Maharashtra) in two-bid system (Technical & Financial) from authorized and reputed Agencies/Suppliers.

1. Application form: Annexure-A
2. Scope of the work: Annexure-B
3. Prequalification conditions: Annexure-c
4. Terms and conditions: Annexure-D
5. Format of Technical Bid: Annexure-E
6. General Instructions: Annexure- F
7. Financial Bid: Annexure- G

The e-Tender form for qualifying bid prescribed in Annexure-B, C and E and the e-Tender form for the financial bid prescribed in pfd/ Annexure G complete in all respects shall be submitted on-line on or before 25.10.2018 (15:00 hrs)

MODE OF TENDERING: Only e-Tendering through our portal
www.eprocure.gov.in

SCOPE OF WORK : The scope of work is to provide 12,00,000(Twelve Lakh) bottle seals, monthly requirement thirty-fifty thousand (30-50,000) bottle seals approx, in the office under jurisdiction of this office. The bidder will submit the bid in two parts i.e. technical bids and financial bids. Financial bids of the technically qualified bidders will be opened.

❖ **This will be considered as the Final Date ,Time and value of EMD for the Tender Bids.**

EARNEST MONEY DEPOSIT: **Rs. 5,00,000/- (Rupees Five Lakh only)**

LAST DATE AND TIME FOR : **25.10.2018 (15:00 hrs)**
SUBMISSION OF BID/TENDER

DATE AND TIME FOR OPENING
TECHNICAL/QUALIFYING BID : **31.10.2018 (15:00 hrs)**

DATE AND TIME FOR OPENING
FINANCIAL BID : **06.11.2018 (15:00 hrs)**

The e-tender form can be downloaded from www.eprocure.gov.in,
www.cbec.gov.in and www.jawaharcustoms.gov.in

-Sd-
(Swati Mahadik)
Chief Account Officer
Record Section, JNCH

Copy to:

1. Notice Board, CHS
2. DC/EDI for uploading on JNCH and CBEC website.

From

Date:

To,
The Commissioner of Customs (General)
Jawaharlal Nehru Custom House,
Nhava Sheva, Tal- Uran
Distt.- Raigad, Maharashtra – 400 707.

Sub: e-Tender for supplying of Twelve Lakhs (12,00,000) bottle-seals at Jawaharlal Nehru Custom House, Tal-Uran, Dist. Raigad.

Ref: 1) Your e-tender Notice No.....

Dated.....

2) EMD-DD No.....

Date.....For Rs.....

I/we have read the contents of the terms and conditions mentioned in your tender schedule and its enclosures and agree to abide by the same.

I/we quote the rate inclusive of all taxes, etc in complete.

Yours faithfully

(Signataure and stamp of the tender,
State legal status, whether Prop.,Partner,
Registered firm, Company etc.)

ANNEXURE – B

SCOPE OF THE WORK:

The scope of work is as under:

- i. Delivery of Twelve Lakhs, (12,00,000) Bottle-seals (BIS certified, tested and found to be ok) to this Custom House at CWC CFS, D'NODE as per requirement.
- ii. The work also includes free delivery at CWC CFS, D'NODE within 15 days of receipt of the order.
- iii. Ensuring security and safety while carrying the seals to Custom House.

The bidder will submit the bid in two parts i.e. Technical bid and financial bid. The technical bid will be opened first and the financial bids of those bidders, whose technical bids will satisfy all the criteria, will be opened thereafter.

PREQUALIFICATION CONDITION:

1. The Bidder should have minimum experience of 02 year of operation in providing unskilled manpower services.
2. The Bidder should submit the attested copies of Income Tax Return (ITR) of last 3 years i.e. 2015-16, 2016-17 & 2017-18. The bidder should submit CA certificate for 03 years turnover i.e.2015-16, 2016-17 & 2017-18.
3. Attested copies of PAN&GST Registration shall be attached.
4. The Bidder shall submit the self certified copies of EPF, ESI and registration documents along with the certificate of performance from their past / present serving clients.
5. The Bidder shall submit the self certified copies of Profession Tax Registration number.
6. The Bidder shall submit the self certified copies of Labour Welfare Board Registration.
7. The Bidder shall submit the self certified copies of Shop & Establishment.
8. The firm should have a registered / branch office within 50 km radius of this Custom House.
9. **Earnest Money Deposit (EMD)** of Rs. 5,00,000/- (Rupee Five Lakh Only), if applicable, in way of Demand Draft, in favour of 'The Commissioner of Customs (General), JNCH' should be sent by post/ by hand superscripting the envelope with e-Tender id and due date on or before last date of bid submission. Tenders received without requisite Earnest Money will be rejected out rightly. EMD exemptions will be as per Central Govt. rulings.
10. The bidder should not have been disqualified by any Govt. / Semi Govt. organization for similar work in the past. Self declaration to this effect must be submitted at the time of bid submission.

SUBMISSION OF BIDS: Bids have to be submitted through online mode only on www.eprocure.gov.in, the attested documents should be uploaded through the same online portal only. Hard copy of the bid documents (except EMD) will not be accepted in this e-Tender.

ANNEXURE –D

TERMS AND CONDITIONS

1. The Customs Bottle seals should be of superior quality, tamper proof and in good condition. Defective seals should not be supplied. BIS Certificate should be produced before the supply of first batch of bottle seal.
2. In the event of supplier, supplying defective Customs Bottle- seals, he will have to supply double the number of Customs seals in lieu of defective customs seals. The order will be cancelled if defective seals are supplied more than once.
3. Ninety percent of the approved gross amount would be paid to the supplier on supply of Customs bottle-seals. The balance 10% of the approved gross value of the seals would be retained till the time the consignment is exhausted.
4. Delivery should be regular as per the requirement and to be made free of cost at “Export Department, CWC Dronagiri Node, JNCH” within 15 days of receipt of order. This office reserves the right to cancel the order if the bottle-seals are not delivered on time on regular basis. Average requirement would be approx thirty thousand (30-50,000) bottle-seals per month.
5. The seals must be made of high carbon steel and sheer of metal joints. The Customs bottle-seals must bear a logo “Indian Customs, Nhava-sheva” with Customs & Central Excise Ashoka Stambh and Government of India in Hindi and English “Desh sevarth karsanchay” in Hindi embossed on the bottom of main part of the seal and should be tamper proof to prevent theft and pilferage.
6. Bottle-seals having the features of numerically controlled lock, with long and short range alarm enabled with real locating or tracking capabilities and capable of preventing unauthorized entry through a sensor mechanism to ensure the product integrity will be preferred.
7. Two samples of Customs bottle-seals along with all technical specifications and details should be enclosed with the quotations.
8. This office reserves the right to reject the lowest bid and any/all tender on technical grounds or quality grounds at any time during tender period.
9. The prevalent taxes including Sales Tax or any other Tax applicable on finished work like Service Tax, Works Contract Tax etc in respect of the contract to be entered into shall be borne by the Service Provider.

10. The service provider shall indemnify and keep this Office indemnified against all acts of negligence, dishonesty or misconduct of the personnel engaged and this office shall not be liable for any damages or compensation to any personnel or third party.
11. No other person except Service provider's authorized representative shall be allowed to enter the Office premises.
12. Payment to the Service Provider will be made by on presentation of the Bill with details and quantity of e-seals. Income Tax shall be deducted at source as per the rates notified by the Income Tax Department.
13. The contract will be till a maximum supply of twelve lakh bottle-seals. This Office reserves the right to extend the contract further, subject to satisfactory performance of the Service Provider.
14. This Office reserves the right to extend the date of bid submission/opening of bids or to cancel the tender at any stage, without assigning any reason thereof.
15. The service Providers are required to submit the complete rates/quotations only after satisfying each and every condition laid down in the terms and conditions.
16. Rates/Quotations should be submitted and signed by the firm with its current business address with phone no. of shop/manufacturing unit.
17. The service Provider shall sign and stamp each page of this Tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained herein and submit the same along with the qualifying bid.
18. The Service providers must comply with the rates/quotations, specifications and all terms and conditions of contract.
19. The successful Bidder shall make an Agreement with the Customs as per the terms conditions along with an Indemnity Bond ensuring that any legal issues in respect of payments of employees arising out of this contract will be their responsibility and they will bear all expenses related to it.
20. The Successful Bidder is required to submit Performance Security equal to three months amount of the total bidding amount of the entire year, in the form of Bank Guarantee with Auto renewal clause from nationalized bank.

21. The Commissioner of Customs (General), JNCH reserves the right to accept/reject any or all tenders received without assigning any reasons thereof. Quotations received later than the stipulated date will not be entertained under any circumstances.

22. Tenders shall be valid for a period of ninety days from the date of opening of the tenders and the bidder shall not withdraw his tender prior to the expiry of the validity period.

23. For any clarification, site inspection etc, bidders may contact the Chief Account Officer, Record Section, 1st Floor of this Custom House on any working day between 10.00 am to 5.00 pm or the Tender can contact through phone no. 022-27244803.

24. Financial bids should be quoted in the format attached in pdf format, total amount for the contract will be considered final inclusive of all the taxes and will remain the same throughout the duration of the contract.

Last date and timing for accepting tender will be 25.10.2018, 3:00 PM and the tenders will be opened in the presence of Tender Committee. While opening of the Bids, the bidders may remain present (if they wish). The important dates for bid opening are:

Technical Bid opening – 31.10.2018

Financial Bid opening - 06.11.2018

FORMAT FOR TECHNICAL BID

Sr. No.	Particulars	Details
1.	Name of "The Service Provider"	
	Full address of the Service Provider	
	Telephone no.	
	Fax No.	
	Email:	
	Name of Representative with contact details	
2.	Bank details with MICR & IFSC code (submit mandate form for ECS payment)	
3.	PAN of the firm	
4.	GST Registration Number	
5.	Work Completion Certificate (02 years)	
6.	Income Tax Returns of last 3 years i.e. 2015-16, 2016-17 & 2017-18.	
7.	C.A. Certificate for turnover 2015-16, 2016-17 & 2017-18.	
8.	Profession Tax Registration Number .	
9.	Provident Fund & ESIC Registration Number .	
10.	Labour Welfare Board Registration Number	
11.	Labour Licence Registration Number	
12.	Shop & Establishment Licence	
13.	Proof of Whether company / firm or its branch office is within 50 km radius of JNCH.	
14.	Details of EMD	
15.	Black listed by any PSU banks/Govt. organizations. (Self Certification to be given)	Yes/No

Note: 1. Attested photo copies of above for proof should be attached.

2. Original copies should be provided at the time of opening tender.

❖ **Arrange the documents in the sequence as mentioned above.**

PART-II

-DECLARATION-

1. I.....Son/ Daughter/ wife of Shri
.....Proprietor /Partner/Director/ Authorized
signatory ofcompetent to sign this declaration
and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender
and undertake to abide to them.
3. The information/ documents furnished along with the above application are
true and authentic to the best of my knowledge and belief. I/ we, am /are well
aware of the fact that furnishing of any false information/ fabricated document
would lead to rejection of my tender at any stage besides liabilities towards
prosecution under appropriate law.
4. I understand that in case any deviation is found in the above statement at any
stage, the concern shall be blacklisted and shall not have any dealing with the
Department in future.

Signature of authorized person
Name & Seal

Date:

ANNEXURE-F

GENERAL INSTRUCTIONS:-

- EMD (Earnest Money Deposit): –The tenders should be submitted with a Demand Draft of **Rs. 5,00,000/- (Rupees Five Lakh Only)** in the name of “ The Commissioner of Customs, JNCH”.
- PG (Performance Guarantee): – The successful bidder should submit 10% amount of the total annual value of contract in the form of Bank Guarantee valid till the contract period from any Scheduled/Nationalized Bank, in the name of “The Commissioner of Customs (General), JNCH”, with auto renewal Clause.
- The supplier will submit bids in two separate sealed envelopes i.e. one Technical Bid and second Financial Bid as per format of the tender. Each envelope must be suitable marked to indicate the type of bid.
- The service provider should fulfill prequalification of the tender.
- The service provider should submit all the documents attested by authorized person with the quotation.
- The technical bid will be opened first in the presence of the tender Committee Members and bidders. Financial bids of only technically qualified bidder shall be opened in presence of the tender committee Members and bidders. The bidders, if they wish, may remain present.
- For any clarification/ inspection of the site, etc. the interested parties may contact the Assistant commissioner of customs, Record section this Custom House on any working day between 11:00 AM to 5:00 PM, either personally or on Tel- 02227244971/ 803.
 - Last date and time for accepting tender: 25.10.2018
 - Opening of the Bids-
 - Technical Bid- 31.10.2018
 - Financial Bid- 06.11.2018

-Sd-
(Swati Mahadik)
Chief Account Officer
Record Section, JNCH

Copy to:

1. The DC/EDI, JNCH for uploading on website of JNCH & CBEC.
2. Notice Board, CHS

FINANCIAL BID FORMAT

Name of Supplier	
Total Number of Bottle Seals needed	12,00,000(Twelve Lakh)
Price as per Bottle seal (Inclusive of all the taxes etc.)	
Total Amount in Words (Inclusive of all the taxes etc.)	

**Signature & Stamp
Of the Supplier**