

OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT)
JAWAHARLAL NEHRU CUSUTOM HOUSE, NHAVA SHEVA,
TAL- URAN, DIST- RAIGAD, MAHARASHTRA 400707

F.No:S/22-Gen-259/2007 AM(I)

Date: 02.01.2008

FACILITY NOTICE No. 01 /2008

(Referred / amended vide P.N.No. [44/2011](#),
Office Order)

(Referred / amended vide S.O.No. [25/2011](#))

Sub:- Facility of Manual Out of Charge of import consignments reg.

It is brought to the notice of the Trade and general public that the existing practice of giving out of charge to import consignments electronically has been reviewed with a view to facilitate the clearance of consignments even during system failure, if any.

1. The various Container Freight Stations (CFS), working under the jurisdiction of this Custom House, and situated at distant locations are connected to EDI System through the Main Server (installed in the Custom House Building) via Tele-Link. In recent past, instances have been noticed that, either due to a technical snag in main system or break in Tele-link between the CFS and main server, there was undue delay in giving Out of Charge to the Bills of Entry electronically.

2. On consideration of the above difficulty in clearance of the imported goods, it has been decided to give **Manual out of Charge** to the goods whenever there is a failure in the Main Server or a break in Tele-Link between the CFS and the Main Server, subject to the following conditions:

- (i) The goods have been examined as per the examination order / specific examination instructions and subsequently found fit for giving Out of Charge;
- (ii) The EDI connectivity is non-functional continuously for a minimum of one hour.

3. Whenever a situation as referred in Clause 2(ii) above arises, the Assistant /Dy. Commissioner (Docks) shall confirm the status of connectivity by consulting the **System Manager / AC (EDI), JNCH**. On consultation, if the above situation persists, the Assistant /Dy. Commissioner (Docks) shall grant the permission to give **Manual Out of Charge** to the goods being cleared vide EDI Bill of Entry, till restoration of the EDI connectivity. The Assistant/Dy. Commissioner (Docks) shall maintain a separate register (in the format as per **Annexure A**) for this purpose and record each such instance therein.

4. All the importers desiring to avail this facility shall then approach the Shed Appraiser, and present docket of Bill of Entry along with one photo copy of the entire docket (including B/E). The Appraiser after examination of the consignment shall record the examination report on the reverse of the hard copy of the Bill of Entry and photocopy thereof and shall give **Manual Out of Charge** on both of them. The original docket shall be retained by the shed Appraiser. The importer/CHA shall produce the photo copy of Bill of Entry bearing examination report and **Manual Out of Charge** to the CFS (Custodian) and the Gate Officer. The CFS (Custodian) and Gate Officer shall allow delivery on the basis of photo copy of the Bill of Entry containing examination report and **Manual Out of Charge**. The original copy of the Bill of Entry containing Manual Out of

Charge alongwith the related documents shall be retained by the Shed Appraiser. As soon as the EDI System becomes functional, the Shed Appraiser shall feed the examination reports in the system including the fact of system shutdown for particular period and **Manual Out of Charge given on 00/00/0000 on hard copy**.

5. The Shed Appraiser shall maintain a separate register for this purposed and record each such instance therein (in prescribed format as per Annexure-B).
6. This facility shall come into force with immediate effect.
7. Any difficulty faced may be brought to the notice of the undersigned.

Sd/-

(SANJEEV BEHARI)

COMMISSIONER OF CUSTOMS (IMPORT)

JNCH, NHAVA SHEVA

To

1. All the Trading Associations / Organizations.
2. The Bombay Custom House Agents Association
3. All CFSs under the jurisdiction of JNCH

Copy to:

1. Chief Commissioner of Customs, Mumbai - Zone II
2. Commissioner of Customs, (Export),JNCH
3. All JC/ADCs in Import Commissionerate
4. All ACs/DCs (Docks)
5. Notice Board.