

OFFICE OF THE COMMISSIONER OF CUSTOMS (EXPORTS)
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PUBLIC NOTICE No.89/2009

In pursuance of the representation of the trade during the PTFC Meeting held on 30.09.2009, the procedure for re-construction of Export Promotion (EP) copy shipping bills as prescribed in the [Standing Order No.3/2009](#) dated 04.02.2009 has been re-examined.

2. [Standing Order No.3/2009](#) dated 04.02.2009 pertains to re-construction of EP copy shipping bills in cases where such documents have been lost or misplaced. This does not pertain to cases where the EP copy is not printed due to power failure or their representative is not available to collect the EP copy when the print command is given and EP copies are generated for the first time. It is, therefore, clarified that in all such cases, the officer incharge of the CFS concerned shall attend to the reconstruction of the EP copy.

3. As regards re-construction of EP copy shipping bills in cases where such documents have been lost or misplaced, it is noticed that all the shipping bills filed under various export promotion schemes are being transmitted online to DGFT and can be verified by DGFT online. Hence, it has been decided that in all such cases the officer incharge of the CFS concerned shall attend to the reconstruction of the EP copy. However, in all such cases procedure as prescribed under [Standing Order No.3/2009](#) dated 04.02.2009 shall be followed.

4. The above guidelines come into force with immediate effect.

5. Difficulties faced, if any, in this regard may be brought to the notice of the undersigned.

(B.K. SINHA)

COMMISSIONER OF CUSTOMS (EXPORT)

JNCH, NHAVA SHEVA