

F.NoS/V-30-Misc-363/20-21/CCO-M-II

Date:10/08/2020

**PUBLIC NOTICE NO. 98 /2020**  
**DIN No 20200878NW00001V648B**

Sub: Launch of e-Office in the office of Chief Commissioner of Customs, Nhava Sheva -regarding.

E-Office, an application developed by the National Informatics Centre, Govt. of India, to carry out office work electronically, has been launched in Chief Commissioner of Customs Unit (CCCU). This application is designed to establish a paperless environment in this office, increase efficiency, transparency, effectiveness, convenience and accountability and for better services.

2. Stakeholders are encouraged to utilize electronic means of communication with the CCCU, JNCH. Since e-Office application requires PDF files, it would be convenient if letters sent to the CCCU by electronic means are in PDF format and better if they are in searchable mode. Please mention mobile number and email in the communications so as to receive the Diary Number allotted to the communication, This can be used as a reference for future communication.

3. Difficulties faced or suggestions, if any, may be brought to notice of the undersigned.

-Sd/

Dipin Singla  
Joint Commissioner, CCCU

Copy for information to:-

1. AIIEA, FIEO and other Trade Associations/BCBA/MANSA/CSLA/CFSAI, with a request to circulate this Public Notice among their constituent members for wide dissemination.
2. Port Terminals (JNPT/GTI/BMCT/NSICT & NSIGT).
3. All officials and staff of CCCU.
4. All Commissioner of Customs, Mumbai Zone-II.
5. All Officers and staff in Mumbai Zone-II, via website.
6. DC, EDI for uploading on JNCH website.