



OFFICE OF THE COMMISSIONER OF CUSTOMS (NS-III)
CONTAINER SCANNING DIVISION,
JAWAHARLAL NEHRU CUSTOM HOUSE,
TAL. URAN, DIST. RAIGAD, MAHARASHTRA-400707
E-mail:- csd.jnch@gov.in

STANDING ORDER NO: 02/2025.

07-02-2025

Subject: Launch of CSD Web Portal and Guidelines for Data and Image Uploads - reg.

This is to inform all concerned that the CSD (Container Scanning Division) has launched a new web portal, accessible at csd.jnpa.in, for the uploading of relevant data and scanned images related to container scanning and examination activities.

2. Key Guidelines for Usage:

2.1. CSD Web Portal Access: All officers posted in CSD and the import docks/UB Centre/RMSFC are required to submit their requisite details in the following format to the CSD Admin Section for the creation of their accounts on the CSD portal.

Annexure-I						
Sr. No	SSO ID	Name	e-Mail	Mobile	Designation	Posted at

2.2. Account Deletion upon Relieving: Upon relief from duty in CSD or the import docks/UB/RMSFC Centre, officers must inform the CSD Admin Section promptly for the deletion of their account from the portal.

2.3. Uploading of IGM Data: One officer from CSD is designated to upload the IGM (Import General Manifest) data for containers marked for scanning by the NCTC (National Customs Targeting Center).

2.4. Uploading of Scanned Images & Manifest Data: Officers posted in the CSD batch are required to upload scanned images along with the manifest data of containers identified as suspicious and marked for inspection.

2.5. Uploading of Examination Images: Officers posted in the import docks/UB Centre must upload the examination images for CSD hold containers, along with details of any discrepancies found during the examination.

3. Standard Operating Procedure to be followed by the Examination officers, AO/Supdt. & DC/AC in CFS:

After taking login ID/Password of the portal as described in para 2.1 above, the following procedure shall be followed:-

3.1. Examination Officer:

3.1.1. Upon signing in to the web portal, the officer shall search the container number, which is marked as SCANNED MISMATCH by CSD and which is to be

subjected to 100% examination in the CFS, and the scanned image will appear in the app along with associated details like IGM description, scanned date, the type of scanner used etc.

3.1.2. During examination, the shed Examination Officer shall focus on the area marked as MISMATCH in the scanned image

3.1.3. The shed EO who has conducted the examination of scanned MISMATCH container is responsible for uploading the examination report and images of the examination in the web portal, which shall not be less than 4 in number in each case, as follows:

- One image of subject container prior to the opening with container number visible.
- One image of subject container after 100% de-stuffing.
- One image of cargo pertaining to area marked as Mismatch in the scanned image.
- One image of all de-stuffed cargo from subject container.

3.2 Appraiser / Superintendent:

The Shed AO/Supdt. shall ensure that:

3.2.1. The container which is marked as SCANNED MISMATCH by CSD is subjected to 100% examination in the CFS.

3.2.2. The examination of the cargo at the area marked as MISMATCH is carried out.

3.3.3. The examination report and the images of examination, as required, are uploaded in the web portal by the examining officer.

3.3 Deputy / Assistant Commissioner:

3.3.1. The Shed DC/AC shall monitor the scanned and examined container statistics through real time reports and graphs and ensure 100% compliance with respect to uploading of examination images for MISMATCH containers.

3.2.2. The shed DC/AC shall also monitor those cases that may arise out of the MISMATCH marked Containers.

3.3.3. The shed DC/AC has to ensure the details of the case detected are uploaded in the web portal.

4. Difficulties, if any, in the implementation may be brought to the notice of the CSD-Admin, NS-III.

For any queries or further assistance, please contact the CSD Admin Section at csd.jnch@gov.in.

(Sanjeev Kumar Singh)

Commissioner of Customs

NS-III, JNCH, Nhava-Sheva

Copy to:

1. The Chief Commissioner of Customs, Mumbai Zone-II, JNCH.
2. The Commissioner of Customs, NS-G/ NS-I/ NS-II / NS-IV / NS-V, JNCH.

3. All Additional / Joint Commissioners of Customs, JNCH
4. All Deputy / Assistant Commissioner of Customs, JNCH.
5. All Sections / Groups of NS-G, NS-I, NS-II / NS-III/ NS-IV / NS-V, JNCH.
6. Representative of BBA for information and circulation among their member information.
7. All Port Terminals (JNPCT, GTI, NSICT / NSIGT, BMCT)
8. The CFSAI
9. The AC/DC, EDI for uploading on JNCH website immediately.
10. Notice Board, JNCH.