

TENDER NOTICE NO.16/2013

OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT),
CONTAINER SCANNING DIVISION, JNCH, TALUKA URAN,
DIST. RAIGAD, MAHARASHTRA – 400 707.

F. NO : S/V – 30/ Misc- 06 /2004 CSD

Date : 14 /05/2013

TENDER NOTICE NO.16/2013

Subject: Tenders for Providing Services of Motor Vehicle Driver on Contract Basis.

Commissioner of Customs (Import) for and on behalf of the President of India hereby invites sealed tender from reputed firms for Providing Services of Motor Vehicle (Heavy Motor Vehicle) Driver on Contract basis as per the enclosed proforma Annexure-I so as to reach this office on or before 04/06/2013 upto 13.00 hrs. which will be opened on the same day at 15.00 hrs. in the presence of Contractor or their authorized representatives who may be interested to be present at the time. Details has been posted on JNCH website edi@jawaharcustoms.gov.in

Sr. No.	Description of Items	Month Rate Rs	Duration	Amount Rs
1.	Deployment of 7 (atleast 5) No. M.V. Driver for driving the heavy motor vehicle under the jurisdiction of Commissioner's during office hours from 10:00 A.M. to 18:00 P.M. on all working days		12 months	

Terms and Condition:-

- 1. The quotations duly filled in our enclosed Proforma (Annexure-I) supported by the agency letter head signed and sealed should reach** this office on or before 23/04/2013 upto 13.00 hrs and will be opened same day at 15.00 hrs in the presence of the contractor or their authorized representatives whom so ever will remain present at their own cost at the time of opening. Only one representative of each firm will be allowed.
- 2. The contract for Driver will be for 1 year or till appointment of regular MV Driver whichever is earlier.**
3. The Driver should be ready to perform duty any where under the jurisdiction of Commissioner of Customs, JNCH.
4. **Rates** should have a valid time for **1 year** from the date of engagement of drivers.
5. Quotations received quoting rates less that the minimum labour rate, % of PF, ESI & Service Tax etc as fixed by the Department of Labour or other Government Department will be rejected (**Latest daily wages rates issued by the Department of labour should be enclosed**).
6. The rates including benefits to the employee should be quoted **in terms of the complete period of month.**
7. Basic calculation sheet for arriving the rates of daily wages should be enclosed.

8. **The agency should ensure &** furnish a certificate supported by documentary proof while claiming the bill every month that they are paying at least minimum wages to the engaged person as fixed by the Department of labour.
9. The agency should submit a list of customers for whom they are providing such type of services in support of their experience.
10. All **Cuttings/omissions/overwriting** on the rates should be sealed and signed by the representatives agencies who is authorized to sign quotation.
11. The terms & conditions if any should be clearly mentioned by the agency.
12. Payment will be released only after the completion of every month beginning from the date of acceptance after satisfaction of work **on producing the bill** in duplicate alongwith advance receipt by the agency in the mode of Cheque payable at SBI or by DD unless specified. **^ No advance payment will be made under any circumstances.**
13. Intimation of unsuccessful tender/quotation will not be given to concerned firms and the tender/quotations shall have no claim or any nature on this office.
14. **The department will not be responsible for any injury sustained to the workers during the performance of their duties and also any damage or compensation due to any dispute between the agency & workers.^ In case any expenditure incurred by the department to face the situation arising out of act of his workers the agency should bind for payment of the same expenditure.**
15. The Driver should attain the **age of 21 years at** the time of contract and should have **professional HMV licence** issued by the competent authority and three years experience of driving the specified vehicles.
16. The agency shall be responsible for the conduct, behavior of the person who is engaged for this work by the agency.^ The Driver who will be engaged by the agency for providing the services with vehicle to us should **produce police verification certificate** about their conduct within **15 days from the date of order.**
17. **The driver should have basic knowledge to find out the minor problems of the vehicle and should be able to attend them at his own.**
18. The Department reserves right for test and interview for the Driver & then only the order will be given.
19. This office reserves rights to reduce/extend the contract period without assigning any reasons.
20. The agency shall be responsible for any loss/damage/theft of any type of vehicle due to irresponsible/negligent driving by the driver provided by agency during their duty period and the undersigned have right to recover full loss of such amount from the agency.
21. The agency should provide an alternate arrangement for the person who is engaged for driving the vehicle **if he proceeds on leave**, or otherwise twice the amount of the bill for the willful absenteeism will be deducted.

(PANKAJ BODKHE)
JOINT COMMISSIONER OF CUSTOMS,
CONTAINER SCANNING DIVISION

ANNEXURE-I
OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT),

**CONTAINER SCANNING DIVISION, JNCH, TALUKA URAN,
DIST. RAIGAD, MAHARASHTRA – 400 707.**

**TENDER PROFORMA FOR PROVIDING MOTOR VEHICLE DRIVER FOR
JAWAHARLAL NEHRU CUSTOMS HOUSE**

Agency CPF No.:

Agency ESI No.:

Agency Registration No.:

Agency Service Tax Allotment No.:

Sr. No.	Description	Qty.	Unit	Rate	Amount	Remark
1.	Providing Motor Vehicle Driver on contract basis for a period of One Year or up to the appointment of W/c Motor Vehicle Driver on regular basis which ever is earlier as detailed below.	12 hours	Per Month			
	1. Minium Salary including paid holiday for Driver under Skill category for	12 hours	Per Month			
	2. Provident fund Contribution rate @		Per Month			
	3. ESI contribution rate		Per Month			
	4. Service Charges @ on		Per Month			
	5. Service charges @ on		Per Month			
	6. Service tax to be paid on bill					
	a. On salary @		Per Month			
	b. On any other account @		Per Month			

Total