



**OFFICE OF THE COMMISSIONER OF CUSTOMS (NS-III)
CONTAINER SCANNING DIVISION, JAWAHARLAL NEHRU CUSTOM HOUSE,
TAL. URAN, DIST. RAIGAD, MAHARASHTRA-400707**

F.No. : S/V-30-Misc-28/22-23 CSD NS III Admn JNCH

Date- 15.07.2022

Office Order No. : 123/2022/P&E/JNCH

Sub:- Constitution of 'Internal Complaint Committee' for women Employees of NS-III Commissionerate as per The Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013- Reg.

In terms of Section 4 of the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013, Internal Complaint Committee (ICC), for NS-III, Zone-II, is constituted as under to deal with the complaints relating to Sexual Harassment at work place.:


Sr. No.	Status in ICC	Name of the officer	Designation
1	Presiding Officer	Ms. Hemlata Rai	Additional Commissioner
2	Member	Ms. Seema V. Khopkar	Superintendent
3	Member	Ms. Manjula Arulselvan	Superintendent
4	Member	Shri Hareshwar S. Khandvilkar	Superintendent
5	Member	Ms. Gayatrrī Borpatra Gohain	NGO

The ICC shall meet at regular intervals (once in a quarter) to discuss various issues concerning women and steps required to be taken for redressal of grievances, if any. Any aggrieved woman employee of this Commissionerate can prefer a complaint before the 'Internal Complaints Committee'. The ICC will look into such complaints and grievances by conducting enquiries and act upon them in such a manner as laid down vide Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013 and in accordance with Sexual Harassment of Women (Prevention, Prohibition and Redressal) Rules framed under this Act.

The ICC shall prepare an Annual Report giving full account of the activities carried out by it during the year and forward copy of the same to the Chief Commissioner of Customs, Mumbai Zone-II for information and necessary action, if any.

In the event of transfer of any member out of this Commissionerate, the Member should give prior intimation to enable the nomination of another Member in his/ her place.

This issues with the approval of the Commissioner of Customs, (NS-III), JNCH


15.07.2022

(KAMLESH KUMAR)
Joint Commissioner of Customs
NS III/ JNCH



Copy to :

1. Chief Commissioner of Customs, Zone- II- for kind information
2. The Presiding officer and newly added members of ICC
3. The Supt. CHS, JNCH- with a request to display the order on notice board for the information of staff
4. The AC/DC, EDI Section, JNCH- with a request to upload the order on website
5. Office copy

ADC/NS I



