



सीमाशुल्क आयुक्त (सामान्य) का कार्यालय, मुंबई अंचल -II  
जवाहरलाल नेहरू सीमाशुल्क भवन, न्हावा शेवा, तालुका उरण, जिला रायगड, महाराष्ट्र - ४००७०७  
Office of the Commissioner of Customs (General), Mumbai Zone-II  
Jawaharlal Nehru Custom House, Nhava Sheva, Tal.: Uran, Distt.: Raigad, Maharashtra-400707.

F. No. S/5-Gen-74/2018-19-P&E-APAR & IPR/JNCH Pt.I

Date: 22.03.2024

**OFFICE ORDER**

Attention of all the officers/staff Group 'B' & 'C' posted in Mumbai Customs Zone-II is invited to Annual Performance Assessment Report (APAR) Timelines prescribed by DoPT vide O.M. No. 21011/02/2009-Estt.(A) dated 16.02.2009 and DoPT OM No. 22/09/2022 - CS.I (APAR) dated 16.03.2009 enclosing therewith OM No. 2201/1/2005 - Estt. (A) (Pt.II) dated 23.07.2009.

The time schedule for recording and completion of APAR for the year 2023-24 may be strictly adhered to as per the aforesaid DoPT's O. M.

In view of the above, all the officers/staffs posted under JNCH, Mumbai Customs, Zone-II are hereby directed to fill Annexure-A attached with this office order and forward the soft copy from their respective @gov.in mail IDs to their respective Custodians' mentioned @gov.in mail IDs before 27.03.2024 and all the Custodians should ensure that the PARs in respect of all the officers/staffs are generated before 31.03.2024.

Formation	Role	Name of officer/staff	Desgn	Emp Code	Gov/NIC Mail ID	MOBILE
CCO	Custodian	Vishnu Kumar Soni	AO	C08VKSM1601	Vishnuks.c081601@gov.in	9460424126
NS-GEN	Custodian	Neeraj Soni	Supdt	C09N_SM1601	neerajs.c091601@gov.in	8829027094
NS-I	Custodian	Jatin Jain	AO	C07J_JM1601	jatinj.c071701@gov.in	9920469923
NS-II	Custodian	Ravi Kumar Gupta	Supdt	C09RKGM1601	ravikg.c091601@gov.in	9967191124
NS-III	Custodian	Praveen Babu Alladi	Supdt	C07PBAM1201	praveenpa.c071201@gov.in	8169815423
NS-IV (CMC)	Custodian	Shashikant M Tayde	Supdt	C09SMTM9601	shashikantmt.c099601@gov.in	9892856573
NS-V	Custodian	Ravi Ranjan Gupta	Supdt	C08RRGM1301	ravirg.c081301@gov.in	9987921095
Appeals	Custodian	Sandeep Kumar	Supdt	C08S_KM1204	sandeepk.c081204gov.in	9702702862

All the supervisory Heads/In-charge of the sections should ensure that all officers/staffs under their charge submit the requisite details well within time. A compliance report in this regard may be forwarded to APAR Section, JNCH at the earliest.

*Handwritten signature: 22/03/2024*  
(N. U. SHRINGARPURE)  
Asstt. Commissioner of Customs,  
IPR/APAR Section, JNCH.

**Copy to :**

1. ASO/PSO/MSO, JNCH
2. EDI (for uploading on JNCH website)
3. Notice Board
4. Office Copy.

**Encl.: Annexure 'A'**