

**OFFICE OF THE COMMISSIONER OF CUSTOMS NHAVA SHEVA-I, III & V
APPRAISING MAIN (IMPORT), JAWAHARLAL NEHRU CUSTOMS HOUSE,
NHAVA SHEVA, TAL: URAN, DIST: RAIGAD, MAHARASHTRA.**

F.NO. S/22-Gen-33/2014 AM (I) NS- III

Date: 25.08.2016

OFFICE ORDER NO. 67 /2016-17

**Subject: Link Officers in the grade of Dy./Asst. Commissioner of
Customs in NS – I, III & V-reg.**

The following allocation of additional charges of the officers in the grade of Dy. / Asstt. Commissioner of Customs, who are on leave/ training/ other official duties is ordered with immediate effect until further orders.

2. Whenever the regular AC/ DC remain absent due to any reason, the 1st Link officer will automatically assume his charges in addition to his regular charges. In case both regular and 1st Link officer remain absent, 2nd Link officer will automatically assume charge in addition to his/ her own regular charges.

S.No	Regular AC/ DC	1st Link Officer	2nd Link Officer
1	Import Examination Cluster A (NS – I)	Import Examination Cluster B (NS – I)	Export Assessment and Examination (NS – I)
2	Import Examination Cluster B (NS – I)	Import Examination Cluster A (NS – I)	Export Assessment and Examination (NS – I)
3	Export Assessment and Examination (NS – I)	Export Assessment and Examination (NS – III)	Export Assessment and Examination (NS – V)
4	Gr. V	Gr. II (H-K)	EDI
5	Gr. 1 & 1A	Gr. V	EDI
6	Gr. II (H-K)	Gr. 1 & 1A	EDI
7	Adjudication	PCA – I	PCA – II
8	Review (NS – I)	PCA – I	EDI
9	EDI	Review (NS – I)	PCA – II
10	PCA – I	PCA – II	Review (NS – I)
11	PCA – II	PCA – I	EDI
12	IAD, CRA, OSPCA	PCA – I	PCA – II
13	Sevottam Cell of NS – I	Gr. V	Gr. II (H-K)
14	PCA – III	PCA – II	PCA – I
15	Import Examination Cluster A (NS – III)	Import Examination Cluster B (NS – III)	Export Assessment & Examination (NS – III)
16	Import Examination Cluster B (NS – III)	Import Examination Cluster A (NS – III)	Export Assessment & Examination (NS – III)
17	Export Assessment & Examination (NS – III)	Export Assessment & Examination (NS – I)	Export Assessment & Examination (NS – V)
18	Gr. VI	Gr. IV	Appraising Main (Import)
19	Gr. IV	Gr. IIG	Appraising Main (Import)
20	Gr. IIG	Gr. VI	Appraising Main (Import)
21	SIIB (Import), Centralised LRM, IPR, Work related to WP No. 657/1995	Gr. IV	Gr. VI

22	Adjudication Cell (Admin), Adjudication Cell Commissioner's Competency	SIIB (Import), Centralised LRM, IPR, Work related to WP No. 657/1995	Gr. IV
23	SAD – I	SAD – III	SAD – V
24	SAD – II	SAD – III	SAD – V
25	SAD – III	SAD – I	SAD – VI
26	SAD – IV	SAD – I	SAD – VI
27	SAD – V	SAD – II	SAD – IV
28	SAD – VI	SAD – II	SAD – IV
29	CRC-1A	CRC-1B	SVC/SVB
30	CRC-1B	CRC-1A	SVC/SVB
31	Appraising Main (Import), CPGRAM, RTI Cell of NS – I, III & V, E-helpline, Tax Payers Service Cell	Gr. II G	SVC/SVB
32	Central Valuation Cell	Appraising Main (Import)	Gr. IIG
33	CSD	Appraising Main (Import)	SIIB (Import), Centralised LRM, IPR, Work related to WP No. 657/1995
34	SVC/SVB	CRC-1A	CRC-1B
35	Pre-Audit of SAD Claims –I	Pre-Audit of SAD Claims –IV	Review (NS – III)
36	Pre-Audit of SAD Claims –II	Pre-Audit of SAD Claims –V	Review (NS – III)
37	Pre-Audit of SAD Claims –III	Pre-Audit of SAD Claims –VI	Review (NS – III)
38	Pre-Audit of SAD Claims –IV	Pre-Audit of SAD Claims –I	Review (NS – III)
39	Pre-Audit of SAD Claims –V	Pre-Audit of SAD Claims –II	Review (NS – III)
40	Pre-Audit of SAD Claims –VI	Pre-Audit of SAD Claims –III	Review (NS – III)
41	Review (NS – III)	CRC-1A	CRC-1B
42	Sevottam (NS – III)	Gr. IIG	Gr. VI.
43	Bond	Gr. VI	Gr. IIG
44	Import Examination Cluster A (NS – V)	Import Examination Cluster B (NS – V)	Export Assessment & Examination (NS – V)
45	Import Examination Cluster B (NS – V)	Import Examination Cluster A (NS – V)	Export Assessment & Examination (NS – V)
46	Export Assessment & Examination (NS – V)	Export Assessment & Examination (NS – I)	Export Assessment & Examination (NS – III)
47	Gr. VA	Group VB	Review (NS – V)
48	Gr. III	Gr. II (A-F)	Review (NS – V)
49	Group VB	Gr. VA	Review (NS – V)
50	Gr. II (A-F)	Gr. III	Review (NS – V)
51	Review (NS – V)	Central Legal Cell	Gr. VB
52	Adjudication	Review (NS – V)	Gr. III
53	Central Legal Cell	Gr. VB	Gr. VA
54	CRCL Lab	Gr. VB	Gr. VA
55	Sevottam (NS – V)	Gr. VB	Gr. VA

3. The Dy./ Asstt. Commissioner in charge of a Groups/ Sections/ Docks shall entrust the additional charge and transfer the relevant Bills of Entry/ files to any other AO/Supdt. under his charge, if any of the AO/ Supdt. does not report to duty for any reason, by 11 A.M. to ensure that the work is not held up.

4. The P.A. to ADC/ JC, Appraising Main (Import), NS-I, III & V, JNCH would ascertain by 11 A.M. everyday, about the Group-‘A’ Officers who are not available on a particular day or further period and convey to the officer supposed to hold the additional charge as well as to the DC/ AC, Appraising Main (Import), NS-I, III & V, JNCH to ensure that the officer concerned is aware of the additional charge for the day/ period and the work is carried out smoothly without any hardship to the trade and industry.
5. The officer proceeding on leave/ training etc. shall also inform his link officer regarding his absence and ensure smooth functioning.
6. This office order supercedes all earlier orders issued in this regard.
7. This issues with the approval of the Principal Commissioner of Customs, NS- I, Commissioner of Customs, NS – III and Commissioner of Customs NS - V.

Sd/-
(B. S. Mangat)
Dy. Commissioner of Customs
Appraising Main (Imp),
NS I, III & V, JNCH

Copy to:

1. The Chief Commissioner of Customs , Mumbai – Zone II.
2. The Pr. Commissioner/All the Commissioner of Customs, Mumbai Zone -II.
3. All Addl./Jt. Commissioner of Customs, JNCH.
4. All Deputy/Asstt.Commissioners of Customs, Mumbai Zone – II.
5. EDI with request to upload on website.
6. Office Copy.