RTI REQUEST DETAILS (आरटीआई अनुरोध विवरण)

Registration Number (पंजीकरण संख्या) :	CCUM2/R/E/26/00017	**Date of Receipt (प्राप्ति की तारीख) :**	04/02/2026
Type of Receipt (रसीद का प्रकार) :	Online Receipt	**Language of Request (अनुरोध की भाषा) :**	English
Name (नाम) :	VIJAY SUBBANNA POOJARY	**Gender (लिंग) :**	Male
Address (पता) :	OFFICE NO 11, 296 PALKHIWALA BUILDING CHS, SHAHID BHAGAT SINGH MARG,FORT, MUMBAI, Pin:400001		
State (राज्य) :	Maharashtra	**Country (देश) :**	India
Phone Number (फोन नंबर) :	+91-9338644444	**Mobile Number (मोबाईल नंबर) :**	+91-9338644444
Email-ID (ईमेल-आईडी) :	poojaryv@srinivasinc.com		
Status (स्थिति)(Rural/Urban) :	Urban	**Education Status :**	Graduate
Is Requester Below Poverty Line ? (क्या आवेदक गरीबी रेखा से नीचे का है?) :	No	**Citizenship Status (नागरिकता)**	Indian
Amount Paid (राशि का भुगतान) :	10) (original recipient)	**Mode of Payment (भुगतान का प्रकार)**	Payment Gateway
Does it concern the life or Liberty of a Person? (क्या यह किसी व्यक्ति के जीवन अथवा स्वतंत्रता से संबंधित है?) :	No(Normal)	**Request Pertains to (अनुरोध निम्नलिखित संबंधित है) :**	Pravin N. Mhatre

Information Sought (जानकारी मांगी):

RTI Questions (Information sought):
1. Please provide the detailed step-by-step procedure followed by Customs for export of normal goods where container stuffing is done at factory premises (factory stuffing), starting from the filing of export documents up to container loading on vessel.
2. Please provide the list of documents required at each stage for factory stuffing exports, including but not limited to:
a Shipping Bill
b Invoice / Packing List
c LUT/Bond (if applicable)
d GST documents (if applicable)
e Stuffing report / seal documents
f Carting / gate entry details
g Any other mandatory documents as per Customs procedure
3. What is the procedure to obtain permission/approval for factory stuffing of export containers?
a Who grants the permission (designation/office)?
b What application format is required?
c What supporting documents are required?
d What is the timeline and process flow for approval?
4. Please provide the detailed procedure for examination/sealing of the container at factory premises, including:
a Whether Customs officer visits the factory or is self-sealing allowed
b When examination is required

c Sealing requirements (type of seal, seal number recording, etc.)
d Stuffing report requirements
e Any checks done on goods / container during stuffing
5. After factory stuffing, what is the procedure to move the sealed container from factory to port/ICD/CFS?
a Required permissions / intimation (if any)
b Required documents during transit
c Conditions under which re-examination may happen at ICD/CFS/Port
6. Please provide the step-by-step process for Let Export Order (LEO) and Out of Charge in case of factory stuffed export containers.
a At which location is LEO/Out of Charge granted (factory/ICD/CFS/Port)?
b Who issues it and on what basis?
c What system entries or approvals are involved?
7. Please provide the procedure and conditions for granting Out of Charge for factory stuffed containers, including:
a Whether any additional endorsements are required
b Whether the container is required to be presented physically at port/ICD/CFS
c Whether any re-check is mandatory before Out of Charge
8. Please provide the sequence of events from LEO/Out of Charge till the container is loaded on vessel, including:
a Handing over container to terminal / shipping line
b Gate-in process at port terminal
c Port/terminal documentation involved
d Loading confirmation procedure (EGM/manifest linkage, if applicable)
9. Please provide a copy of the relevant Customs rules, regulations, public notices, standing orders, circulars, or SOPs that govern:
a Export of normal goods
b Factory stuffing procedure
c Self-sealing / officer sealing procedure
d LEO/Out of Charge for factory stuffed containers
10. If the requested information is held by another public authority/section, please transfer the RTI application under Section 6(3) to the concerned authority and inform the applicant.

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